



## **Judging panel ethics and guidelines**

### **Judges' code of ethics**

The judges' code of ethics aims to define the standards required of the selection panel for the Chairman's Award for Postal Security, in order to maintain the core values of integrity and impartiality. There is an obligation on all parties to observe the highest standards of integrity, and on all judges and officials acting in relation to this award to accept the importance of establishing and maintaining appropriate ethical behaviour. Each member of the judging panel must agree to the code of ethics. The principles that govern the judging process are as follows:

- Independence – Judges' decisions must not be based on extraneous influences, and they must reject any attempt to influence their decisions.
- Integrity – Judges will ensure that they are above reproach and act consistently in the view of fair-minded, informed people.
- Diligence – Judges will commit to ensuring that all entries they receive are judged fairly and are considered equally.
- Equality – Judges will carry out their review without discrimination.
- Impartiality – Judges will remain impartial in the judging process, and review entries based purely on the quality of the evidence provided to them.

The judging panellists for the Chairman's Award for Postal Security have been selected to include individuals who can be independently viewed as:

- Leaders in the postal sector with experience, knowledge and expertise;
- Individuals who are familiar with, and can acknowledge the differences between, member countries' security cultures;
- Individuals who have undertaken different roles in different aspects of the international postal sector;
- Individuals who adhere to the judges' code of ethics set out above.

### **Judging procedure and guidelines**

- After the closing date for submissions, all nominations will be collected by the PSG secretariat and provided for review by the panel of judges.
- The judges will mark all entries against the criteria set out in the category requirements; the highest scoring entry will be the winner.
- The judges will use a scale of 1 to 5 (5 being the highest) to score the answer to each question in the award application.
- The judges will use the criteria listed below to score the reply to each question in the award application. The potential highest score is 25 points, and the lowest 5 points.
- The judges will submit their scores to the PSG Chairman (panel chair) for evaluation. The PSG Chairman will then poll the individual judges to select the winners on the basis of consensus among the judges.
- No correspondence from outside parties will be entered into.
- Judging will be based on the strength of the submissions and the award application questions.

**Rating scale and criteria**

5 – *An exceptional example* has been provided that confirms the implementation; demonstrates extraordinary contributions to the global postal sector in the field of security; clear indication that the nominee has lent their own expertise to the greater goal of international cooperation and leadership; indications that all aspects of the example have been implemented, with no weaknesses noted.

4 – *A strong example* has been provided that confirms the implementation; demonstrates strong contributions to the global postal sector in the field of security; a clear and firm indication that the nominee has lent their own expertise to the greater goal of international cooperation and leadership; indications that most aspects of the example have been implemented, with few weaknesses noted.

3 – *An adequate example* has been provided that confirms the implementation; demonstrates satisfactory contributions to the global postal sector in the field of security; satisfactory indication that the nominee has lent their own expertise to the greater goal of international cooperation and leadership; indications that some aspects of the example have been implemented, with some weaknesses noted.

2 – *A marginal example* has been provided that confirms the implementation; demonstrates minimal contributions to the global postal sector in the field of security; marginal indication that the nominee has lent their own expertise to the greater goal of international cooperation and leadership; indications that very few aspects of the example have been implemented, with many weaknesses noted.

1 – *An inadequate example* has been provided that confirms the implementation; demonstrates negligible contributions to the global postal sector in the field of security; negligible indication that the nominee has lent their own expertise to the greater goal of international cooperation and leadership; indications that very few aspects of the example are implemented, with many weaknesses noted.