

# Denmark

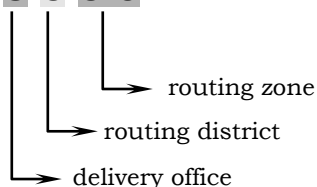
## Postcode

### Postcode type and position

4 digits to the left of the locality name.

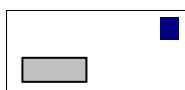
### Coding method

**8 6 6 0**



### Position of the address on the envelope

Bottom left-hand corner



### Alignment of address lines

Left-aligned



### Address format

- The address consists of a maximum of six lines (seven for international mail).
- Each line should not contain more than 54 characters and spaces.
  - The lines of the address are justified to the left.
  - In the same font size and format, preferable 10 or 12 font
- There should be no extra spaces between characters or words.
- There should be no extra spaces between two address lines.
- It is recommended that no part of the address be underlined.

### Correct addressing

1. Customer number, if available.
2. Civil status and name of addressee.
3. For the attention of (+ name), if necessary.
4. Street name, house number, floor number and if available the name of the district.
5. P.O. Box and number, if necessary.
6. Postcode, one space and locality name (delivery office).

### Examples

#### Home delivery

Hr. Henrik Nielsen  
Kastanievej 15, 2, Agerskov  
8660 SKANDERBORG  
DENMARK

*addressee*  
*street name, house number, floor, district*  
*postcode + locality*  
*country*

#### P.O. Box delivery

Hr. Henrik Nielsen  
Postboks 321  
8660 SKANDERBORG  
DENMARK

*addressee*  
*p.o.box*  
*postcode + locality*  
*country*

### Territories and country subdivisions

Territories:	ISO 3166-1 Alpha 3 code
Faroe Islands	FRO
Greenland	GRL

## Denmark (cont.)

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**Contact**

Post Danmark A/S  
International Post  
Tietgensgade 37  
1566 COPENHAGEN V  
DENMARK

Tel: (+45) 33 61 40 07  
Fax: (+45) 33 61 40 04  
E-mail: [jesper.buhl@postnord.com](mailto:jesper.buhl@postnord.com)

**Website**

[www.postdanmark.dk](http://www.postdanmark.dk)

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