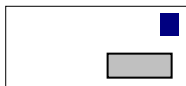


# Qatar

## Position of the address on the envelope

Bottom right-hand corner



## Alignment of address lines

Left-aligned



## Address format

- Mail delivery is achieved either through P.O. Boxes or phone, and zone street numbers.
- Address information should be laid out on at least 3 lines with a maximum of 5 lines.
- Space around the address should be left clear from colours and frames.
- Water mark background, dark or colored envelopes as well as staples or metal object on envelopes should be avoided.
- P.O. Box, city and country name should be written in English.
- The locality name Doha shall be written on every mail item

## Example

Mr. Abdullah Al Muraikhi  
P.O. Box 3263  
DOHA  
QATAR

*addressee*  
*p.o. box number*  
*locality name*  
*country name*

Company ABC  
M. Chairman  
P.O. Box 123456  
DOHA  
QATAR

*company name*  
*addressee name*  
*p.o. box number*  
*locality name*  
*country name*

Ms. Mariam Mohamed Alhassan  
Phone: 33312826  
DOHA  
QATAR

*addressee*  
*phone number*  
*locality name*  
*country name*

Ms. Mariam Mohamed Alhassan  
Zone 38, Street 904  
Phone: 33312826  
DOHA  
QATAR

*addressee*  
*locality + street + premises*  
*phone number*  
*locality name*  
*country name*

## Contact

Qatar Postal Services Company  
Quality Management Center  
P.O. Box 25250  
DOHA  
QATAR

Tel: (+974) 44464382  
E-mail: [quality@qatarposts.com](mailto:quality@qatarposts.com)

## Website

<https://qatarpost.qa/home>