**Supplementary remuneration for additional service features for registered, insured and express items**

Please return this form at your earliest convenience to:

Mr Hamed IZADI

Quality Measurement Programme

Universal Postal Union

International Bureau

Weltpoststrasse 4

PO Box 312

3000 BERNE 15

SWITZERLAND

E-mail: **UPU.SRP@upu.int** (with copy to **hamed.izadi@upu.int**)

|  |  |
| --- | --- |
| Country | Designated operator |
| Full name |  |
| [ ]  Ms | [ ]  Mr |
| Position/title |
| Address |
| Tel. | Fax |
| E-mail |
| Date | Signature |

**1 Participation in the supplementary remuneration programme**

For which of the three services below does your designated operator intend to offer additional service features in its reciprocal relations with other designated operators?

[ ]  Registered items

[ ]  Insured items

[ ]  Express items

**NB. –** Under Letter Post Regulations, participation may begin at the beginning of the next quarter following the indicated start date. Because there is a reporting time lag to allow for all end-to-end scans concerning items to make their way into the system, the "start date" below should be understood to mean the date when the designated operator will begin to provide scanning data for measurement purposes. The IB will subsequently confirm the earliest possible start date.

*Please provide the start date for each service in which the designated operator wishes to participate:*

|  |  |
| --- | --- |
| *Services* | *Start date* |
| Registered items  |  |
| Insured items |  |
| Express items |  |

**2 Data collection, use of system provider**

The UPU Postal Technology Centre (PTC) reports using data collected and transferred to the Quality Control System (QCS). The EDI messages transmitted through the POST\*Net network (e.g. via IPS) are automatically uploaded to the QCS. If your designated operator exchanges EDI messages through an alter­native network (e.g. GXS), you should ensure that your provider transfers the scanning data to the PTC.

Which network does your designated operator use to transmit EDI messages?

a [ ]  POST\*Net

b [ ]  An alternative network

If you answered a) "POST\*Net", please skip section 3 below. If you answered b) "an alternative network", please complete section 3.

**3 Data transfer authorization**

If your designated operator does not use POST\*Net for the collection and transmis­sion of scanning data, it is required to authorize its system provider to transfer EDI messages to the PTC.

As the duly authorized representative of the designated operator of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (country), which is the owner of the data described in this request, I hereby authorize \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of system provider used for the exchange of international EDI messages) to transfer scanning data for the above-mentioned services to the UPU Postal Technology Centre. I understand that such authorization is a prerequi­site for my organization's participation in the UPU programme concerning the provision of additional service features for registered, insured and/or express items in its rela­tions with other designated operators.

|  |
| --- |
| Signature |
| Full name | Position/title |