Switzerland

**Postcode**

**Postcode type and position**

4 digits to the left of locality name.

**Coding method**

2 5 4 4

<table>
<thead>
<tr>
<th>place of destination</th>
<th>route</th>
<th>routing district</th>
<th>routing area</th>
</tr>
</thead>
</table>

**Position of the address on the envelope**

Bottom right-hand corner

**Alignment of address lines**

Left-aligned

**Address format**

In a P.O. box address, it is important to specify exactly the post office where the box is located (see examples). The P.O. box address should mention the box number.

**Recommendations concerning fonts:**

- height of characters: between 2 and 7 mm;
- space between address lines: at least 1 mm;
- pitch: between 6 and 12 characters per inch;
- space between characters: at least 0.4 mm (for whole height);
- matrix characters are permitted provided they consist of a large number of dots arranged very close together;
- proportionally spaced print is machine-processable.

When a locality name is not unique, the abbreviated name of the canton should be added afterwards (see examples).

**List of cantons and their abbreviations**

- AG Aargau
- AR Appenzell Ausserrhoden
- AI Appenzell Innerrhoden
- BL Basel-Landschaft
- BS Basel-Stadt
- BE Bern
- FR Fribourg
- GE Geneva
- GL Glarus
- GR Graubunden
- JU Jura
- LU Luzern
- NE Neuchâtel
- NW Nidwalden
- OW Obwalden
- SG Sankt Gallen
- SH Schaffhausen
- SZ Schwyz
- SO Solothurn
- TG Thurgau
- TI Ticino
- UR Uri
- VS Vaud
- VA Valais
- ZG Zug
- ZH Zürich

**Examples**

- Herrn Rudolf Weber
  Solothurnerstrasse 28
  2544 BETTLACH
  SWITZERLAND

- Sandoz SA
  Rue de Bourgogne 5
  Case postale 12
  1211 GENEVA 6
  SWITZERLAND

- name of addressee
  street name and number
  postcode + name of town
  country

- name of addressee
  street name and number
  P.O. Box + number
  postcode + name of town + post office number
  country
Switzerland (cont.)

Examples (cont.)
Monsieur Fernand Genoud
Rue du Marché 8
1556 CERNIAZ VD
SWITZERLAND

Contact
Die Schweizerische Post
PostMail
Produkt Management
Viktoriastrasse 21
3030 BERNE
SWITZERLAND

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Website
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