China (People’s Rep.)

**Postcode**: 6 digits to the left of the province name.

**Coding method**: 2 6 6 0 3 3

- **Postcode type and position**: delivery region
- **Destination county**

**Position of the address on the envelope**: Bottom right-hand corner

**Alignment of address lines**: Left-aligned

**Address format**: An address written in Chinese will start with the biggest geographical component (the province) and end with the smallest one (the addressee). However, the name of the country (P.R. CHINA) must be written in an internationally known language.

For the same Chinese address written in the Roman (Latin) alphabet, the format will be used from the smallest geographical component at the top to the biggest at the bottom.

**Examples**

**Address examples in English:**

**Urban address:**

Mr. ZHANG Jun  
No.1 Jianguomenwai Avenue  
100004 BEIJING  
P.R. CHINA  
*with building:*  
Risupia Panasonic Center  
Room 1001, Floor 10, Building 3, Taiyueyuan Residential area  
No.12 Zhichun Road  
Haidian District  
100191 BEIJING  
P.R. CHINA

*with an address area following the street:*

Ms. ZHOU Xiuying  
No.5 Shuanghe Avenue, Linhe Development Zone  
Shunyi District  
101320 BEIJING  
P.R. CHINA

**Rural address:**

Mr. SHEN Li  
Naritu Town  
Zengxianglan County, Xilinguole Zone  
027212 NEIMENGGU  
P.R. CHINA
Examples (cont.)  
with street:
Mr. CHEN Liguo  
No.10 Tuanjie Road, Xinyang Village, Danyang Town  
Lianjiang County, Fuzhou City  
350503 FUJIAN  
P.R. CHINA

with neighborhoods:
Ms. FENG Jie  
Group 1, Fanjia Village, Anyang Town  
Chun'an County, Hangzhou City  
311718 ZHEJIANG  
P.R. CHINA

Postal delivery Services:  
P.O. Box:  
Ms. YANG Li  
P.O. Box 100088-008  
100088 BEIJING  
P.R. CHINA

Poste Restante:  
Mr. ZHAO Liang  
Yuxin Huayuan Post Office  
Poste restante  
100096 BEIJING  
P.R. CHINA

Address examples in Pinyin (phonetic transcription into Latin character)  
Urban address:  
Mr. ZHANG Jun  
Jianguomenwai Dajie 1 Hao  
100004 BEIJING  
P.R. CHINA

with building:  
Mr. SUN Fei  
Taiyueyuan Xiaoqu 3 Hao Lou 10 Ceng 1001 Shi  
Zhichun Lu 12 Hao  
Haidian Qu  
100191 BEIJING  
P.R. CHINA

with an address area following the street:  
Ms. ZHOU Xiuying  
Shuanghe Dajie 5 Hao, Linhe Kaifaqu  
Shunyi Qu  
101320 BEIJING  
P.R. CHINA

Rural address:  
Mr. SHEN Li  
Naritu Sumu  
Zhengxianglian Qí, Xilinguole Meng  
027212 NEIMENGGU  
P.R. CHINA
Examples (cont.)  with street:
Mr. CHEN Liguo
Tuanjie Lu 10 Hao, Xinyang Cun, Danyang Zhen
Lianjiang Xian, Fuzhou Shi
350503 FUJIAN
P.R. CHINA

with neighborhoods:
Ms. FENG Jie
1 Zu, Fanjia Cun, Anyang Xiang
Chun’an Xian, Hangzhou Shi
311718 ZHEJIANG
P.R. CHINA

Postal services delivery:
P.O. Box:
Ms. YANG Li
P.O. Box 100088-008
100088 BEIJING
P.R. CHINA

Poste restante:
Mr. ZHAO Liang
Yuxin Huayuan Post Office
Poste restante
100096 BEIJING
P.R. CHINA

Dictionary
<table>
<thead>
<tr>
<th>Local name in English</th>
<th>Local name in Pinyin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door</td>
<td>Shi</td>
</tr>
<tr>
<td>Floor</td>
<td>Ceng</td>
</tr>
<tr>
<td>Building</td>
<td>Lou</td>
</tr>
<tr>
<td>Complex of buildings (comp. of bldgs.)</td>
<td>Xiaoqu</td>
</tr>
<tr>
<td>Group (neighborhood)</td>
<td>Zu</td>
</tr>
<tr>
<td>Village</td>
<td>Cun</td>
</tr>
<tr>
<td>Township</td>
<td>Xiang</td>
</tr>
<tr>
<td>County</td>
<td>Xian</td>
</tr>
</tbody>
</table>

Contact
Department of International Cooperation
China Post Group Corporation Limited
Jia No.3 Financial Street, Xicheng District,
100808 BEIJING
P.R.CHINA

Tel: (+86 10) 6885 9691
Fax:(+86 10) 6885 9674

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