

Schedule of charges 2021

1. Mission and development projects

Pricing list for:

Software developments projects related to mail and financial products and services

On-site missions for site survey, installation, training and consulting on mail and financial products

2. Finance services

Pricing list for the financial family of products developed by the Postal Technology Centre.

3. Mail and customs services

Pricing list for the mail and customs family of products developed by the Postal Technology Centre.

Bank details

| Crédit Suisse - 3000 Berne 1 (SWITZERLAND) | |
|--|----------------------------|
| Account number | 143996-61-10 |
| SWIFT code | CRESCHZZ80A |
| Clearing | 4835 |
| IBAN | CH48 0483 5014 3996 6101 0 |

Address

For any information, please contact: **Directorate of Postal Technology Centre management support**

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1. Mission and development projects 2021

1.1 Development projects

For non-TC members, a surcharge of 30% will be added.

| Area | Daily costs (CHF) |
|---|-------------------|
| <i>(1) During weekends (from Friday 7pm until Monday 7am Swiss Time), an additional fee of +25% will be invoiced for on-call between 7am and 7pm, and +50% for on-call between 7pm and 7am.</i> | |
| Developer / tester / technical writing | 730.00 |
| External developer / tester / technical writing | 1'150.00 |
| Project management / on call support ⁽¹⁾ | 850.00 |

1.2 Mission

For non-TC members, a surcharge of 30% will be added.

| Activity | GNI | Consulting price in CHF per pd | Special consulting price in CHF per pd for RDP projects |
|--|--------|--------------------------------|---|
| All mission types | 1 or 2 | 760.00 | 760.00 |
| Survey, implementation and extensions (new functionality) | 3 | 600.00 | 500.00 |
| | 4 | 500.00 | 450.00 |
| Follow up missions (technical and operational training, migrations) | 3 or 4 | 450.00 | 450.00 |

- Mission calculation will be based on the GNI class of the country ([World Bank classification](#))
- Standard IPS site surveys are calculated with 12 person days (pd) - 5 days onsite
- Standard IPS implementation mission are calculated with 20 pd - 10 days onsite
- Standard CDS implementation mission are calculated with 8 pd - 5 days onsite
- Standard STEFI implementation are calculated with 14 pd - 4 days onsite
- Follow up missions have to be calculated based on the preparation, workload onsite and follow up of the mission based on daily rates
- DSA and travel costs will be charged in addition
- DSA daily subsistence allowance is based on icsc.un.org
- Trainings in Berne, including preparation, will be charged per consulting day shared by members of operators attending
- RDP projects and methodologies are available under www.upu.int

2. Financial services 2021

2.1 IFS - IFS on shared cloud – STEFI (Fees (CHF))

For non-TC members, a surcharge of 30% will be added.

IFS, IFS on shared cloud, STEFI or UPU-IP API

(1) Gross national income group (as per [World Bank classification](#)). Territories in the GNI class 1, will be classified in the GNI class 2.

(2) The IFS Domestic module is only available with the IFS and IFS on shared cloud software.

| GNI group (1) | Year 1 to year 5 | Number of years in production with IFS, IFS on shared cloud or STEFI (or UPU-IP connector) | | | | | Using IFS Domestic Module (2) |
|---------------|------------------|--|--|---|--------------------------|-----------|-------------------------------|
| | | From year 6 | | | | | |
| | | Using International only, with volume of (inbound + outbound) transactions the year before | | | | | |
| | | < 1'000 (75% discount) | 1'000 < ... < 10'000 (60% discount) | 10'000 < ... < 30'000 (20% discount) | ≥30'000 (no discount) | | |
| GNI 1 | 2'500.00 | 7'000.00 | 11'200.00 | 22'400.00 | 28'000.00 | 28'000.00 | |
| GNI 2 | 2'500.00 | 4'500.00 | 7'200.00 | 14'400.00 | 18'000.00 | 18'000.00 | |
| GNI 3 | 2'500.00 | 3'000.00 | 4'800.00 | 9'600.00 | 12'000.00 | 12'000.00 | |
| GNI 4 | 2'500.00 | 2'500.00 | 2'500.00 | 2'500.00 | 2'500.00 | 2'500.00 | |

Add on products (annual fees)

| | Non TC member | TC member |
|--|---------------------------|-----------|
| QCS Finance | 1'950.00 | Free |
| Eurogiro interconnection | Free | |
| PPS*Clearing | Free | |
| IFS on shared Cloud | | |
| Share Cloud-Infrastructure | 3'250.00 | |
| Share Cloud-Services | 6'250.00 | |
| IFS mobile and IFS API | Free | |
| CMS - Cash Management System | 2'000.00 | |
| Virtual Private Network (tunneling) link | for IFS or STEFI 2'400.00 | |
| Active directory additional user (> 5) | 100.00 | |
| Public API (per external server with certificate) | 100.00 | |

IFS Domestic (annual fees) - for IFS

(1) The validity of a package is a calendar year. The combination of packages is in the responsibility of the designated operator.

Volume package for processed domestic (national) postal payment

| Range (number of postal payment) | | | Equivalent charge per postal payment if package is used in full |
|----------------------------------|-------------------------|-------------|---|
| | Volume (postal payment) | Price (CHF) | |
| Minimum package (1) | 10'000.00 | 1'000.00 | 0.10 |
| Package 1 (1) | 10'000.00 | 1'000.00 | 0.10 |
| Package 2 (1) | 25'000.00 | 2'200.00 | 0.088 |
| Package 3 (1) | 50'000.00 | 4'000.00 | 0.08 |
| Package 4 (1) | 100'000.00 | 7'500.00 | 0.075 |

Cloud services

UPU software solutions can be installed locally, or be provided as Software as a Service (SaaS) through the UPU-operated Cloud platform. Prices for Cloud services vary with each desired configuration and in particular with requirements for hardware, number of concurrent users, and options for full business continuity plans. Each Cloud offer is therefore tailor-made for the requesting post. PTC has also designed a “Shared-Cloud” offer in order to reduce costs to the minimum, as indicated in the table above (Add on products). Please contact the PTC for further details.

2.2 POST*Net Finance (Fees (CHF))

For non-TC members, a surcharge of 30% will be added.

POST*Net Finance

| Annual fees | | |
|---|-----------|---------------------------|
| Range (number of outgoing international postal payment) | | |
| From | To | Charge per postal payment |
| 0 | 5'000 | 0.4000 |
| 5'001 | 10'000 | 0.2000 |
| 10'001 | 50'000 | 0.1000 |
| 50'001 | 100'000 | 0.0400 |
| 100'001 | 500'000 | 0.0200 |
| 500'001 | 1'000'000 | 0.0100 |
| 1'000'001 | 2'000'000 | 0.0030 |
| 2'000'001 | no limit | 0.000 |

2.3 Billing (invoicing) - Financial services

Rules for billing and decisions concerning IFS deployment

Once the software application has been installed, the designated operator is required to pay the annual fee, which covers software maintenance and updating costs. An annual fee is also charged for use of the POST*Net network (the amounts billed to users are based on their message volumes).

The date of the on-site installation of the software application is not necessarily the date on which the application becomes operational (production launch date). The annual fee covers the period starting from the first day of the month following installation of the application (fees based on standard annual fee).

Annual fees for applications and services

Charges for applications are payable annually, within 30 days of the bill. Bills are sent out each January. They correspond to the amounts due for the current year. The annual fees include the cost of automatically dispatching new versions of software offered by the PTC.

Communication charges based on volume

POST*Net Finance communication charges are billed at least once every three months.

Payment of bills

All bills issued by the PTC must be paid within 30 days of their receipt.

Important: procedure for unpaid bills

A debt in arrears shall include any unpaid amount relating to membership fees, members' contributions to funding, fees charged on the basis of the «Schedule of Charges» and licensing fees which have not been paid within 90 days of the billing date. After that period, interest shall be charged for all debts in arrears. The sum due shall be chargeable with an interest in favor of the budget of the Postal Technology Centre at the rate of 5 per cent per year.

VAT (or other surcharges)

All fees do not include VAT and/or any other surcharges paid by the Licensee in accordance with its national legislation.

3. Mail and customs services 2021

3.1 IPS - PNG - PIMS - IPS.POST (Fees (CHF))

For non-TC members (Designated operators), a surcharge of 30% will be added.

| IPS and PIMS | IPS (PNG included) | PIMS |
|--------------|--------------------|------|
|--------------|--------------------|------|

(1) Gross national income group (as per [World Bank classification](#)). Territories in the GNI class 1, will be classified in the GNI class 2.

(2) Members of the TC in GNI class 1 with less than 50'000 items/year will be classified for IPS usage in GNI class 2.

| GNI group (1) | Per national server | |
|--------------------------|---------------------|----------|
| 1 - High income (2) | 36'000.00 | 2'000.00 |
| 2 - Upper middle income | 21'500.00 | 1'000.00 |
| 3 - Lower middle income | 16'000.00 | 500.00 |
| 4 - Low income and LDC's | 7'500.00 | 0.00 |

IPS.POST

| | |
|---|----------|
| For maximum 6'000 outbound items/mailclass and 20 users | 2'300.00 |
| Additional users (>20 users), per new user | 200.00 |
| Additional outbound items/mailclass (>6000), per item | 0.10 |

Add on products

| | Non TC member | TC member |
|---|----------------|-----------|
| QCS mail | 1'950.00 | Free |
| GTT (Global Track and Trace) | Free | |
| VPN tunnel | For IPS or PNG | 2'400.00 |
| Additional servers linked to national server | For IPS | 2'000.00 |
| IPS Web Client per server | For IPS | 3'500.00 |
| IPS Web tracking | For IPS | 1'000.00 |
| Portable scanner | For IPS | 3'000.00 |
| Public API (per external server with certificate) | 100.00 | |

3.2 CDS (Fees (CHF))

For non-TC members (Designated operators), a surcharge of 30% will be added.

For all users with their EDI mailbox for Customs messages (xx501) on networks other than POST*Net the Annual CDS fee is equal to the volume fee cap (=maximum volume fee). Draft declarations will not be charged.

The CDS pricing is divided in three options.

Option 1

Full usage of the application.

Annual volume fee for CDS users on POST*Net

Volume fee per declaration (S10 barcode) sent/received incl. transport on POST*Net for all messages (ITMATT, CUSTIM, CURSP)

| GNI group | Capped yearly fee | For IPS and non-IPS users | |
|--------------------------|-------------------|------------------------------|--|
| | | Fee per declaration (in/out) | Equivalent number of declaration when reaching the cap |
| 1 - High income | 28'000.00 | 0.04 | 700'000 |
| 2 - Upper middle income | 18'000.00 | 0.04 | 450'000 |
| 3 - Lower middle income | 7'000.00 | 0.04 | 175'000 |
| 4 - Low income and LDC's | 3'000.00 | 0.04 | 75'000 |

Option 2

"CDS as EDI generator" can be provided with CDS.POST, CDS local, and CDS Cloud.

Annual volume fee for CDS users on POST*Net

Volume fee per declaration (S10 barcode) sent/received incl. transport on POST*Net for all messages (ITMATT, CUSTIM, CURSP)

| GNI group | Capped yearly fee | For IPS and non-IPS users | |
|--------------------------|-------------------|------------------------------|--|
| | | Fee per declaration (in/out) | Equivalent number of declaration when reaching the cap |
| 1 - High income | 28'000.00 | 0.03 | 933'334 |
| 2 - Upper middle income | 18'000.00 | 0.03 | 600'000 |
| 3 - Lower middle income | 7'000.00 | 0.03 | 233'334 |
| 4 - Low income and LDC's | 3'000.00 | 0.03 | 100'000 |

Option 3

Access to CDS APIs only.

| Product/Service | Unit cost | Financial Cap (yearly) | Technical limits |
|--|---|------------------------|--|
| <i>(1) Client means: access point for calling the UPU API (can be at the DO itself or its partners, ex: large mailers)</i> | | | |
| eCommerce API for: | 0.01 CHF/click if subscribing to one service | None | None (service is only available through the PTC Cloud) |
| - HS Lookup | 0.02 CHF/click if subscribing to two or three services | | |
| - Prohibitions and restrictions | 100 CHF/client(1) for X.509 Certificate to access the API | | |
| - Correctness of postal addresses | | | |

CDS.POST

The following principles are proposed:

- Volume: use the financial cap of GNI 1 countries currently be 700,000 declarations per year) as the corresponding technical limit imposing the switch away from CDS.POST. In such cases, operators would be asked to consider either CDS Local or CDS Cloud instead of CDS.POST.
- Number of users: similar to IPS.post, charge a fee for additional users above 20

EAD Mobile Application

There is no "purchase" (one-time) costs for the App.

CHF500.00 per year will be charged to the Posts for covering 3rd level support activities and the distribution on the Google Play Store.

Note: Posts are in charge of the user and technical support of the users of the App.

Cloud services

UPU software solutions can be installed locally, or be provided as Software as a Service (SaaS) through the UPU-operated Cloud platform. Prices for Cloud services vary with each desired configuration and in particular with requirements for hardware, number of concurrent users, and options for full business continuity plans. Each Cloud offer is therefore tailor-made for the requesting post: please contact the PTC for further details.

The users will be divided in three groups (grades). The table below shows the hosting fees for IPS Web Tracking on the PTC Cloud Infrastructure. These fees come in addition to the IPS Web Tracking "add-on" yearly product fees (see above):

| IPS Web Tracking | | | |
|------------------|------------------------|-----------------------|--|
| | Events per Year | | IPS Web Tracking on Cloud installations (CHF per year) |
| | Mail item | Accounting dispatches | |
| Grade 1 | 0 < 1'000'000 | 0 < 100'000 | 800.00 |
| Grade 2 | 1'000'000 < 10'000'000 | 100'000 < 700'000 | 1'600.00 |
| Grade 3 | > 10'000'000 | > 700'000 | 3'200.00 |

3.3 POST*Net mail (Fees (CHF))

For non-TC members (Designated operators), a surcharge of 30% will be added.

For Wider Postal Sector Players (WPSP), a surcharge of 10% will be added.

POST*Net mail

(1) Users will be billed for the volume of EDI message transmissions exceeding the minimum annual price of CHF500.00.

| | |
|--|---|
| Usage of POST*Net network without PNG | 5'000.00 |
| Annual fees | Per kilo-byte (kB) |
| Billing of EDI messages in EDI FACT format (annual) | 0.027 |
| Billing of EDI messages in XML format (ITMATT, CUSITM, and CUSRSP) (xx501 mailboxes). The price of XML messages for CDS users is included in the CDS price. | |
| XML message size in kB | kB billed on POST*Net (Non-CDS users) |
| < = 10 | 1 |
| 10 < x <= 40 | 2 |
| 40 < x <= 100 | 8% of the XML message length |
| 100 < x <= 200 | 7% of the XML message length |
| > 200 | 6% of the XML message length |
| Minimum annual fees (less than 31'000 kB per year, or 2'583 kB per month) (1) | 500.00 |
| Maximum annual fees (over 3'100'000 kBe per year, or 259'000 kB per month) | 84'000.00 (CHF7'000 per month) |
| Post*Net Mail Added Value Services (PNAVS) - Cargo messages converter - ICS2 converter | Included in the POST*Net mail fees, no additional charges |

3.4 Billing (invoicing) - Mail and customs services

Rules for billing and decisions concerning IPS deployment

Once the software application has been installed, the designated operator is required to pay the annual fee, which covers software maintenance and updating costs. An annual fee is also charged for use of the POST*Net network (the amounts billed to users are based on their message volumes).

The date of the on-site installation of the software application is not necessarily the date on which the application becomes operational (production launch date). The annual fee covers the period starting from the first day of the month following installation of the application (fees based on standard annual fee).

Annual fees for applications and services

Charges for applications are payable annually, within 30 days of the bill. Bills are sent out each January. They correspond to the amounts due for the current year. The annual fees include the cost of automatically dispatching new versions of software offered by the PTC.

Communication charges based on volume

POST*Net Mail communication charges are billed at least once every three months.

Payment of bills

All bills issued by the PTC must be paid within 30 days of their receipt.

Important: procedure for unpaid bills

A debt in arrears shall include any unpaid amount relating to membership fees, members' contributions to funding, fees charged on the basis of the «Schedule of Charges» and licensing fees which have not been paid within 90 days of the billing date. After that period, interest shall be charged for all debts in arrears. The sum due shall be chargeable with an interest in favor of the budget of the Postal Technology Centre at the rate of 5 per cent per year.

VAT (or other surcharges)

All fees do not include VAT and/or any other surcharges paid by the Licensee in accordance with its national legislation.

Wider Postal Sector Players (WPSP)

In April 2019, the POC has endorsed, and the CA has approved, the principles for pricing the access to some of the UPU IT Products and Services to two key Wider Postal Sector Players (WPSP): namely Airlines (and by extension ground handlers) and Customs organizations. These WPSP are active in critical segments of the postal supply chain: transport and security/export and import clearance.

The annex 3 of document CA C2 2017.2-Doc 2 clearly identifies the following IT solutions:

- Post*Net Mail, PNG and QCS Mail including production dashboards
- Supply Chain Integration System (SCIS)
- Public APIs