

# Schedule of charges 2022

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## 1. Mission and development projects

Pricing list for:

Software developments projects related to mail and financial products and services

On-site missions for site survey, installation, training and consulting on mail and financial products

## 2. Finance services

Pricing list for the financial family of products developed by the Postal Technology Centre.

## 3. Mail and customs services

Pricing list for the mail and customs family of products developed by the Postal Technology Centre.

## Bank details

Crédit Suisse - 3000 Berne 1 (SWITZERLAND)	
Account number	143996-61-10
SWIFT code	CRESCHZZ80A
Clearing	4835
IBAN	CH48 0483 5014 3996 6101 0

## Address

For any information, please contact: **Directorate of Postal Technology Centre management support**

### Address:

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# 1. Mission and development projects 2022

## 1.1 Development projects

For non-TC members, a surcharge of 30% will be added.

Area	Daily costs (CHF)
Developer / tester / technical writing	730.00
External developer / tester / technical writing	1'150.00
Project management / on call support <sup>(1)</sup>	850.00

*(1) During weekends (from Friday 7pm until Monday 7am Swiss Time), an additional fee of +25% will be invoiced for on-call between 7am and 7pm, and +50% for on-call between 7pm and 7am.*

## 1.2 Mission

For non-TC members, a surcharge of 30% will be added.

Activity	GNI	Consulting price in CHF per pd	Special consulting price in CHF per pd for RDP projects
All mission types	1 or 2	760.00	760.00
Survey, implementation and extensions (new functionality)	3	600.00	500.00
	4	500.00	450.00
Follow up missions (technical and operational training, migrations)	3 or 4	450.00	450.00

- Mission calculation will be based on the GNI class of the country ([World Bank classification](#))
- Standard IPS site surveys are calculated with 12 person days (pd) - 5 days onsite
- Standard IPS implementation mission are calculated with 20 pd - 10 days onsite
- Standard CDS implementation mission are calculated with 8 pd - 5 days onsite
- Standard STEFI implementation are calculated with 14 pd - 4 days onsite
- Follow up missions have to be calculated based on the preparation, workload onsite and follow up of the mission based on daily rates
- DSA and travel costs will be charged in addition
- DSA daily subsistence allowance is based on [icsc.un.org](http://icsc.un.org)
- Trainings in Berne, including preparation, will be charged per consulting day shared by members of operators attending
- RDP projects and methodologies are available under [www.upu.int](http://www.upu.int)

## 2. Financial services 2022

### 2.1 IFS - IFS on shared cloud – STEFI - Fees (CHF)

For non-TC members, a surcharge of 30% will be added.

IFS, IFS on shared cloud, STEFI or UPU-IP API (3)							
GNI group (1)	Number of years in production with IFS, IFS on shared cloud or STEFI (or UPU-IP connector)						
	Year 1 to year 5	From year 6					Using IFS Domestic Module (2)
		Using International only, with volume of (inbound + outbound) transactions the year before					
		< 1'000 (75% discount)	1'000 < ... < 10'000 (60% discount)	10'000 < ... < 30'000 (20% discount)	≥30'000 (no discount)		
GNI 1	2'500.00	7'000.00	11'200.00	22'400.00	28'000.00	28'000.00	
GNI 2	2'500.00	4'500.00	7'200.00	14'400.00	18'000.00	18'000.00	
GNI 3	2'500.00	3'000.00	4'800.00	9'600.00	12'000.00	12'000.00	
GNI 4	2'500.00	2'500.00	2'500.00	2'500.00	2'500.00	2'500.00	
Add on products (annual fees)							
					Non TC member	TC member	
QCS Finance					1'950.00	Free	
Eurogiro interconnection					Free		
PPS*Clearing					Free		
IFS on shared Cloud							
Share Cloud-Infrastructure					3'250.00		
Share Cloud-Services					6'250.00		
IFS mobile and IFS API					Free		
CMS - Cash Management System					2'000.00		
Virtual Private Network (tunneling) link for IFS or STEFI					2'400.00		
Active directory additional user (> 5)					100.00		
Public API (per external server with certificate)					100.00		

(1) Gross national income group (as per [World Bank classification](#)). Territories in the GNI class 1, will be classified in the GNI class 2.

(2) The IFS Domestic module is only available with the IFS and IFS on shared cloud software.

(3) In accordance with UPU letter reference 4570(DPRM.SFP) of 23 June 2020, local instances of IFS and STEFI will not be supported from January 2022 onwards. Taking note that some users are still working on their migration to the IFS Cloud Shared or to the UPU-IP APIs, the prices for these systems remain applicable for 2022. It is not possible for new users to subscribe to these software

**IFS Domestic (annual fees) - for IFS**

Volume package for processed domestic (national) postal payment

Range (number of postal payment)			Equivalent charge per postal payment if package is used in full
	Volume (postal payment)	Price (CHF)	
<b>Minimum package (1)</b>	10'000.00	1'000.00	0.10
<b>Package 1 (1)</b>	10'000.00	1'000.00	0.10
<b>Package 2 (1)</b>	25'000.00	2'200.00	0.088
<b>Package 3 (1)</b>	50'000.00	4'000.00	0.08
<b>Package 4 (1)</b>	100'000.00	7'500.00	0.075

(1) The validity of a package is a calendar year. The combination of packages is in the responsibility of the designated operator.

**Cloud services**

UPU software solutions can be installed locally, or be provided as Software as a Service (SaaS) through the UPU-operated Cloud platform. Prices for Cloud services vary with each desired configuration and in particular with requirements for hardware, number of concurrent users, and options for full business continuity plans. Each Cloud offer is therefore tailor-made for the requesting post. PTC has also designed a “Shared-Cloud” offer in order to reduce costs to the minimum, as indicated in the table above (Add on products). Please contact the PTC for further details.

**2.2 POST\*Net Finance (Fees (CHF))**

For non-TC members, a surcharge of 30% will be added.

**POST\*Net Finance**

Annual fees		
Range (number of outgoing international postal payment)		
From	To	Charge per postal payment
0	5'000	0.4000
5'001	10'000	0.2000
10'001	50'000	0.1000
50'001	100'000	0.0400
100'001	500'000	0.0200
500'001	1'000'000	0.0100
1'000'001	2'000'000	0.0030
2'000'001	no limit	0.000

## 2.3 Billing (invoicing) - Financial services

### Rules for billing and decisions concerning IFS deployment

Once the software application has been installed, the designated operator is required to pay the annual fee, which covers software maintenance and updating costs. An annual fee is also charged for use of the POST\*Net network (the amounts billed to users are based on their message volumes).

The date of the on-site installation of the software application is not necessarily the date on which the application becomes operational (production launch date). The annual fee covers the period starting from the first day of the month following installation of the application (fees based on standard annual fee).

### Annual fees for applications and services

Charges for applications are payable annually, within 30 days of the bill. Bills are sent out each January. They correspond to the amounts due for the current year. The annual fees include the cost of automatically dispatching new versions of software offered by the PTC.

### Communication charges based on volume

POST\*Net Finance communication charges are billed at least once every three months.

### Payment of bills

All bills issued by the PTC must be paid within 30 days of their receipt.

### Important: procedure for unpaid bills

A debt in arrears shall include any unpaid amount relating to membership fees, members' contributions to funding, fees charged on the basis of the «Schedule of Charges» and licensing fees which have not been paid within 90 days of the billing date. After that period, interest shall be charged for all debts in arrears. The sum due shall be chargeable with an interest in favor of the budget of the Postal Technology Centre at the rate of 5 per cent per year.

### VAT (or other surcharges)

All fees do not include VAT and/or any other surcharges paid by the Licensee in accordance with its national legislation.

## 3. Mail and customs services 2022

### 3.1 IPS - PNG - PIMS - IPS.POST - Fees (CHF)

For non-TC members (Designated operators), a surcharge of 30% will be added.

GNI group (1)	IPS (PNG included)	PIMS (3)
	<b>Per national server</b>	
<b>1 - High income (2)</b>	36'000.00	2'000.00
<b>2 - Upper middle income</b>	21'500.00	1'000.00
<b>3 - Lower middle income</b>	16'000.00	500.00
<b>4 - Low income and LDC's</b>	7'500.00	0.00
<b>IPS.POST</b>		
<b>For maximum 6'000 outbound items/mailclass and 20 users</b>		2'300.00
<b>Additional users (&gt;20 users), per new user</b>		200.00
<b>Additional outbound items/mailclass (&gt;6000), per item</b>		0.10
<b>Add on products</b>		
<b>QCS mail</b>		Free
<b>GTT (Global Track and Trace)</b>		Free
<b>VPN tunnel</b>	<b>For IPS or PNG</b>	2'400.00
<b>Additional servers linked to national server</b>	<b>For IPS</b>	2'000.00
<b>IPS Web Client per server</b>	<b>For IPS</b>	3'500.00
<b>IPS Web tracking</b>	<b>For IPS</b>	1'000.00
<b>Portable scanner</b>	<b>For IPS</b>	3'000.00
<b>Public API (per external server with certificate)</b>		100.00

(1) Gross national income group (as per [World Bank classification](#)). Territories in the GNI class 1, will be classified in the GNI class 2.

(2) Members of the TC in GNI class 1 with less than 50'000 items/year will be classified for IPS usage in GNI class 2.

(3) To encourage the transition to electronic verification notes (eVN) the PIMS software is free of charge for 2022, irrespective of the GNI classification of the user .

### 3.2 DPS - Fees (CHF)

For non-TC members (Designated operators), a surcharge of 30% will be added.

#### DPS Domestic Postal System

DPS price scheme is indexed on the following economic criteria:

1. GDP per capita (current USD), available from the World Bank World Development Indicators ([data.worldbank.org/indicator/NY.GDP.PCAP.CD](https://data.worldbank.org/indicator/NY.GDP.PCAP.CD))
2. Operating postal revenues (in SDR), taken from UPU official statistics ([www.upu.int/en/Universal-Postal-Union/Activities/Research-Publications/Postal-Statistics](http://www.upu.int/en/Universal-Postal-Union/Activities/Research-Publications/Postal-Statistics))
3. Total number of staff from UPU official statistics (estimates are available in the case of missing or undisclosed data) ([www.upu.int/en/Universal-Postal-Union/Activities/Research-Publications/Postal-Statistics](http://www.upu.int/en/Universal-Postal-Union/Activities/Research-Publications/Postal-Statistics))

The price of the user pack, between the floor and ceiling prices, is determined from an index which is calculated individually from the three previous economic criteria.

The table below shows the floor and ceiling prices for each user pack:

	<b>For max. 1,000 users (CHF/y)</b>	<b>For max. 2,000 users (CHF/y)</b>	<b>For max. 5,000 users (CHF/y)</b>	<b>For max. 10,000 users (CHF/y)</b>	<b>For max. 25,000 users (CHF/y)</b>	<b>For unlimited users (CHF/y)</b>
<b>Floor price</b>	12,000	14,000	16,000	18,000	20,000	22,000
<b>Ceiling price</b>	120,000	140,000	160,000	180,000	200,000	220,000

### 3.3 CDS - Fees (CHF)

For non-TC members (Designated operators), a surcharge of 30% will be added.

For all users with their EDI mailbox for Customs messages (xx501) on networks other than POST\*Net the Annual CDS fee is equal to the volume fee cap (=maximum volume fee). Draft declarations will not be charged.

The CDS pricing is divided in three options.

#### Option 1

Full usage of the application.

##### Annual volume fee for CDS users on POST\*Net

Volume fee per declaration (S10 barcode) sent/received incl. transport on POST\*Net for all messages (ITMATT, CUSTIM, CURSP)

GNI group	Capped yearly fee	For IPS and non-IPS users	
		Fee per declaration (in/out)	Equivalent number of declaration when reaching the cap
1 - High income	28'000.00	0.04	700'000
2 - Upper middle income	18'000.00	0.04	450'000
3 - Lower middle income	7'000.00	0.04	175'000
4 - Low income and LDC's	3'000.00	0.04	75'000

#### Option 2

"CDS as EDI generator" can be provided with CDS.POST, CDS local, and CDS Cloud.

##### Annual volume fee for CDS users on POST\*Net

Volume fee per declaration (S10 barcode) sent/received incl. transport on POST\*Net for all messages (ITMATT, CUSTIM, CURSP)

GNI group	Capped yearly fee	For IPS and non-IPS users	
		Fee per declaration (in/out)	Equivalent number of declaration when reaching the cap
1 - High income	28'000.00	0.03	933'334
2 - Upper middle income	18'000.00	0.03	600'000
3 - Lower middle income	7'000.00	0.03	233'334
4 - Low income and LDC's	3'000.00	0.03	100'000



### Option 3

Access to CDS APIs only.

Product/Service	Unit cost	Financial Cap (yearly)	Technical limits
eCommerce API for: - HS Lookup - Prohibitions and restrictions - Correctness of postal addresses	0.01 CHF/click if subscribing to one service 0.02 CHF/click if subscribing to two or three services 100 CHF/client(1) for X.509 Certificate to access the API	None	None (service is only available through the PTC Cloud)

(1) Client means: access point for calling the UPU API (can be at the DO itself or its partners, ex: large mailers)

### CDS.POST

The following principles are proposed:

- Volume: use the financial cap of GNI 1 countries currently be 700,000 declarations per year) as the corresponding technical limit imposing the switch away from CDS.POST. In such cases, operators would be asked to consider either CDS Local or CDS Cloud instead of CDS.POST.
- Number of users: similar to IPS.post, charge a fee (200 chf / year) per additional users above 100. (not applicable for CDS Local)

### EAD Mobile Application

There is no "purchase" (one-time) costs for the App.

CHF500.00 per year will be charged to the Posts for covering 3<sup>rd</sup> level support activities and the distribution on the Google Play Store.

Note: Posts are in charge of the user and technical support of the users of the App.

### Cloud services

UPU software solutions can be installed locally, or be provided as Software as a Service (SaaS) through the UPU-operated Cloud platform. Prices for Cloud services vary with each desired configuration and in particular with requirements for hardware, number of concurrent users, and options for full business continuity plans. Each Cloud offer is therefore tailor-made for the requesting post: please contact the PTC for further details.

## 3.4 POST\*Net mail (Fees (CHF))

For non-TC members (Designated operators), a surcharge of 30% will be added.

For Wider Postal Sector Players (WPSP), a surcharge of 10% will be added.

POST*Net mail	
Usage of POST*Net network without PNG	5'000.00
Annual fees	Per kilo-byte (kB)
Billing of EDI messages in EDI FACT format (annual)	0.027
Billing of EDI messages in XML format (ITMATT, CUSITM, and CUSRSP) (xx501 mailboxes). The price of XML messages for CDS users is included in the CDS price.	0.027
Minimum annual fees (less than 31'000 kB per year, or 1'543 kB per month) (1)	500.00

POST*Net mail	
<b>Maximum annual fees (over 3'100'000 kB per year, or 259'000 kB per month)</b>	84'000.00 (CHF7'000 per month)
<b>Post*Net Mail Added Value Services (PNAVS)</b> - Cargo messages converter - ICS2 converter	Included in the POST*Net mail fees, no additional charges

*(1) Users will be billed for the volume of EDI message transmissions exceeding the minimum annual price of CHF500.00.*

## 3.5 Billing (invoicing) - Mail and customs services

### Rules for billing and decisions concerning IPS deployment

Once the software application has been installed, the designated operator is required to pay the annual fee, which covers software maintenance and updating costs. An annual fee is also charged for use of the POST\*Net network (the amounts billed to users are based on their message volumes).

The date of the on-site installation of the software application is not necessarily the date on which the application becomes operational (production launch date). The annual fee covers the period starting from the first day of the month following installation of the application (fees based on standard annual fee).

### Annual fees for applications and services

Charges for applications are payable annually, within 30 days of the bill. Bills are sent out each January. They correspond to the amounts due for the current year. The annual fees include the cost of automatically dispatching new versions of software offered by the PTC.

### Communication charges based on volume

POST\*Net Mail communication charges are billed at least once every three months.

### Payment of bills

All bills issued by the PTC must be paid within 30 days of their receipt.

### Important: procedure for unpaid bills

A debt in arrears shall include any unpaid amount relating to membership fees, members' contributions to funding, fees charged on the basis of the «Schedule of Charges» and licensing fees which have not been paid within 90 days of the billing date. After that period, interest shall be charged for all debts in arrears. The sum due shall be chargeable with an interest in favor of the budget of the Postal Technology Centre at the rate of 5 per cent per year.

### VAT (or other surcharges)

All fees do not include VAT and/or any other surcharges paid by the Licensee in accordance with its national legislation.

### Wider Postal Sector Players (WPSP)

In April 2019, the POC has endorsed, and the CA has approved, the principles for pricing the access to some of the UPU IT Products and Services to two key Wider Postal Sector Players (WPSP): namely Airlines (and by extension ground handlers) and Customs organizations. These WPSP are active in critical segments of the postal supply chain: transport and security/export and import clearance.

The annex 3 of document CA C2 2017.2-Doc 2 clearly identifies the following IT solutions:

- Post\*Net Mail, PNG and QCS Mail including production dashboards
- Supply Chain Integration System (SCIS)
- Public APIs