**AGREEMENT TO JOIN THE WORLD ASSOCIATION FOR THE DEVELOPMENT OF PHILATELY (WADP) AS ASSOCIATE MEMBER**

Name of organization/company:

I, the undersigned[[1]](#footnote-2) , hereby declare that the organization/company joins the UPU's World Association for the Development of Philately (WADP) as associate member and adheres to its principles and objectives, as outlined in Article 1 of the WADP Rules of Procedure. I also acknowledge and agree to comply with the following WADP “Code of ethics for Associate members” and “Associate membership guidelines”.

**I. CODE OF ETHICS FOR ASSOCIATE MEMBERS**

All Associate members are required to adhere to the following code of ethics:

a We, as Associate members of the WADP, shall be guided in all our activities by truth, fairness and the highest level of integrity.

b We shall, at all times, provide quality professional contributions and support in order to ensure maximum effectiveness for all the members' investment of resources.

c We shall strive to be kept fully informed of the latest techniques, developments and knowledge that pertain to the WADP's activities.

d We shall, during the course of our activities within the WADP, conduct ourselves in a manner that aims to enhance the public image and growth of the WADP and its activities.

e We shall not use our membership or official position within the WADP to seek unwarranted financial gains or any other benefits, advantages or privileges for ourselves (including the promotion of proprietary commercial solutions, unless otherwise authorized within the framework of WADP activities), nor use the emblem, name and initials of the UPU for commercial purposes.

f We pledge to maintain these standards in all our business activities and to work diligently.

g We therefore accept this code of ethics as an essential condition for continued Associate membership of the WADP.

**II. ASSOCIATE MEMBERSHIP GUIDELINES**

**Introduction**

This document sets out the participation guidelines applicable to Associate members of the UPU World Association for the Development of Philately (WADP), based on the following premises:

– The WADP provides a platform connecting members showing an interest in the innovation, development and promotion in the international philatelic community and postal sector, particularly within the context of the WADP activities.

– The WADP members are a representative sample of the world from a geographical, language, cultural and economic perspective.

– In order to work together on the development of the WADP, it is important to acknowledge and understand as much as possible the complexity of the UPU rules and regulations within which the WADP operates.

**Background**

The objective of the WADP is to promote international philately and best practices among designated operators. The WADP also promotes technical and marketing innovations for the benefit of the postal community at large. The WADP reports to the UPU Postal Operations Council (POC), as a standing group.

The WADP is managed by an elected Management Committee made up of nine members.

**Membership**

The WADP comprises UPU member countries as full members who have paid annual fees in order to participate in the group's activities. They contribute to and participate in WADP activities and benefit from the services.

In addition, Associate membership is open to companies and associations whose common interest is to work with the WADP to foster the growth of the philatelic sector, thereby providing support to the postal community. New business methods, new technology and new consumer behaviors represent a challenge but also an opportunity for players in the philatelic market.

In today's rapidly changing world, knowledge and expertise in the areas of e-commerce and technical innovations (printing, digitization, materials, etc.) are crucial to the success of the WADP and the postal community it serves. As postage stamps are the most collected object in the world, the experience of the players in this sector is also essential to the association and its members. That is why the interest of associate members not only to share their knowledge and expertise, but also to learn from others is highly appreciated.

*How do Associate members participate?*

Associate members may contribute to and participate in the activities of the WADP, but will not be eligible to vote. They may make presentations during workshops and conferences, receive WADP documents, contribute proposals in the formulation of the WADP's activities, and to present solutions and technologies related to philately development.

*What are the Associate membership fees?*

The annual fee for Associate members is 2,500 CHF.

*What is an Associate member?*

An Associate member is an organization or company with the skills and knowledge to contribute to the delivery of generalist or specialist services/products within the WADP and its members.

Whatever the nature or size of the organization, Associate members must have a good understanding of the priorities of the WADP and of the regulatory and legal framework of the UPU, and will use that knowledge to shape and develop solutions and provide advice in line with business needs. To this end, they will apply their specialist or generalist skills and knowledge for the benefit of the WADP and the postal community as a whole.

Associate membership signifies:

– An organization demonstrates that it has the skills, knowledge and approach to make a significant supporting contribution to the WADP and deliver results aimed at its development.

– Associate members agree to abide by the policies outlined in the WADP Rules of Procedure and the WADP code of ethics, and to work in accordance with the standards and criteria set forth therein.

*What are the benefits of Associate membership?*

Associate members will:

– receive periodic notification of key issues (release of new information bulletins, revised terms and conditions) related to the WADP;

– have the opportunity to promote their products and services at WADP events (logos, flyers, etc.), according to the conditions defined by the Secretariat;

– have the right to participate in the WADP General Assembly (but without vote rights);

– receive a complimentary directory of full and associate members' contact details;

– receive invitations to participate in the activities of the WADP (forums, round tables, conferences, and training workshops) offering B2B opportunities;

– be eligible, at the WADP Management Committee's discretion, to join and participate, in a non-voting capacity, in project groups established by the WADP.

**III. CONTACT DETAILS**

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| --- | --- | --- |
|  | *Official Representative* | *Administrative Contact (if applicable)* |
| Name |  |  |
| Given name |  |  |
| Designation (Mr, Ms, Mrs) |  |  |
| Position/Title |  |  |
| Department/ Division |  |  |
| Telephone |  |  |
| E-mail address |  |  |
| Postal address |  |  |

Place and date: Signature:

The form duly completed is to be sent or e-mailed to the following address:

WADP Secretariat

International Bureau

Universal Postal Union

Weltpoststrasse 4

3000 BERNE 15

SWITZERLAND

E-mail: philately@upu.int

Tel: +41 31 350 31 24

**NB: Your application to join the WADP as associate member will be reviewed by the WADP Management Committee for final decision.**

1. Please state first name, last name (in capital letters) and position. [↑](#footnote-ref-2)