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Request for proposal – Annex 2. Bidder information questionnaire

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Please, answer the questions listed in this annex and submit it along with your proposal.

Note that it is not requested to copy the question, but its number should be indicated at the beginning of each answer. If there is a need to include attachments in the response, the attachment should also note the question code.

1   Bidder information

1.1   Where is the company's headquarters located?
1.2   How many employees does the company have in the world?
1.3   Of these, how many are formal employees, and how many are outsourced?
1.4   What is the company's most active (highest revenue) business area between 2018 and 2019? How much were these amounts by business area?
1.5   What is the company's biggest investment business area between 2019 and 2020? Which investment budget by business area?
1.6   Does the company have representation in Brazil?
1.7   What types of services are provided in Brazil?
1.8   How many professionals work in person in Brazil?
1.9   Of these, how many are formal employees, and how many are outsourced?

2   Information about software development

2.1   In which programming language does the company work for web system development?
2.2   The Brazil unit is able to work in which programming languages for web system development?
2.3   How many professionals in Brazil are able to work in JAVA language? And in the PHP language?
2.4   How many of the professionals in the Brazilian unit are certified in each of these languages?
2.5   Of these certified professionals at the Brazilian unit, how many are employed, and how many are outsourced?
2.6   What are the bidder's reference projects, in web development, in the REST model and in the Java and PHP languages, between 2018 to 2020? Is UPU authorized to contact these customers?

3   Information about performance in agile methodologies

3.1 Does the company provide services in system development using agile methodologies?
3.2 What standard of agile methodology is used?
3.3 Is the unit in Brazil able to work with Scrum.org's agile methodology?
3.4 How many professionals from the Brazil unit are certified in agile methodology from Scrum.org?
3.5 What are the bidder's reference projects in the world, in web development using agile methodology, between 2018 to 2020?
3.6 What are the company's reference projects in Brazil, in web development, using agile methodology, between 2018 and 2020?
3.7 Does the company work with the Scrum team distributed geographically? In these cases, does bidder adopt any tools to support the "Daily Scrum" meetings and daily work? Which tools?
3.8 Can this tool be used by the project at no additional cost to the customer?
3.9 What is the rate of consultant turnover that the bidder has in the unit in Brazil?
3.10 How does the bidder mitigate the turnover of professionals allocated to projects?
3.11 What practice does the bidder use to ensure the evolution of the learning and performance of the Scrum team?
3.12 Provide a description on how the Scrum Master activities will be provided.
3.13 Inform in the panel below, the percentage ratio, of each seniority group in the composition of Scrum teams. Note that percentages should not change during the development of the work, unless prior agreement with the UPU.

Professional role and level	Short description	% in team composition
Specialist	"Technical reference" Recognized as a technical reference on this competency. Demonstrated consistent excellence in applying this competency. Able to solve problems of high technical complexity.	%
Senior	"Have extensive practical experience and technical knowledge" Demonstrate consistent achievement in applying this competency. Able to coach your teammates technically.	%
Proficient	"Have good practical experience and technical knowledge" Apply this competency independently in many situations	%
Junior	"Have limited practical experience" Have an academic degree, but is in progress in their practical professional experience. Apply this competency but still require guidance to perform successfully.	%

4 Information on software architecture design
4.1 What approach (methodology) does the bidder use in software architecture projects? (briefly describe this methodology, its scope and steps)
4.2 What is the bidder's reference project in software architecture design for cloud services, between 2018 and 2020?