

Dear Sir/Madam,

At its 2017.2 session, the Postal Operations Council (POC), in accordance with General Regulations article 113.1.13 and POC Rules of Procedure article 11.1, examined and approved certain proposed amendments to the Regulations to the Convention, which are set out in Annex 1.

The following table shows the numbers and titles of the articles of the Regulations to the Convention concerned, as detailed in Annex 1 (the text of the changes is printed in numerical order). The amendments will enter into force on the dates indicated:

Volume I
Rules in common

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
18-002	Cash-on-delivery items	1 April 2018
26-004	Accounting for amounts due in respect of indemnity	1 April 2018

Volume II
Letter Post Regulations

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
17-112	Exchange of items	1 April 2018
17-120	Letter bills	1 April 2018
17-121	Transmission of registered items	1 April 2018
17-122	Transmission of insured items	1 April 2018
17-130	Use of barcodes	1 April 2018
17-131	Tracking and tracing – item and dispatch specifications	1 March 2018
17-131	Tracking and tracing – item and dispatch specifications	1 April 2018
18-104	International business reply service (IBRS)	1 April 2018

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
27-103	Transit charges	1 January 2018
27-106	Calculation and accounting for charges for items in transit à découvert and missent items	1 January 2018
30-104	Supplementary remuneration for registered, insured and tracked items	1 March 2018
30-105	Measurement of performance. Reporting and validation	1 March 2018
30-106	Preparation and transmission of charges for supplementary remuneration accounts	1 March 2018
30-106	Preparation and transmission of charges for supplementary remuneration accounts	1 April 2018
31-101	Invoicing and payments of amounts due into the Fund to finance improving the quality of service in developing countries	1 January 2018
33-105	Submission and acceptance of CN 55, CN 66 and CN 67 statements, CN 51 detailed accounts and CN 52 general accounts	1 April 2018
34-100bis	Transfer and acceptance of statements and accounts	1 April 2018
34-101	Preparation, transmission and acceptance of CN 53, CN 54 and CN 54bis bills for exchanges of mail between designated operators of countries in the target system	1 April 2018
34-102	Preparation, transmission and acceptance of CN 53 and CN 54 bills for the revision mechanism	1 April 2018
34-104	Transmission and acceptance of CN 55, CN 56 and CN 69 statements of mails	1 April 2018
34-107	Preparation, transmission and approval of transit charges and terminal dues accounts	1 April 2018
34-109	Acceptance of transit charges and terminal dues accounts	1 January 2018
34-109	Acceptance of transit charges and terminal dues accounts	1 April 2018
34-111	Electronic transfer of statements and accounts	1 April 2018

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
34-112	Preparation and settlement of accounts	1 April 2018

Volume III
Parcel Post Regulations

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
17-216	Tracking and tracing – Item and dispatch specifications	1 April 2018
17-222	Use of barcodes	1 April 2018
17-223	Parcel bills	1 April 2018
27-201	Transit land rates	1 January 2018
27-203	Sea rate	1 January 2018
27-208	Rates and dues credited to other designated operators by the designated operator of origin of the mail	1 January 2018
32-203	ECOMPRO parcels	1 April 2018
34-200bis	Transfer and acceptance of statements and accounts	1 April 2018
34-201	Preparation of accounts	1 April 2018
34-202	Settlement of accounts	1 April 2018

CN forms

<i>Form No.</i>	<i>Title</i>	<i>Entry into force</i>
CN 53	Statement of sampling	1 April 2018

Yours faithfully,

Siva Somasundram
Director of Policy, Regulation and Markets

Volume I

Rules in common

Article 18-002

Cash-on-delivery items

Paragraph 1 was amended as follows:

- 1 General principles
- 1.1 On the basis of bilateral agreements, ~~registered~~ letter-post items, ~~insured letter post items~~, and ordinary parcels and insured parcels which fulfil the conditions laid down in these Regulations may be sent cash-on-delivery.
- 1.2 Designated operators shall be entitled to restrict the cash-on-delivery service to certain ~~of the above mentioned~~ categories of items.
- 1.3 (Deleted.)

Article 26-004

Accounting for amounts due in respect of indemnity

Paragraph 1 was amended as follows:

- 1 Letter-post items
- 1.1 (No change)
- 1.1bis The rules for the transfer and acceptance of accounting forms provided for in article 34-100bis shall be applied to CN 48 accounts.
- 1.2 The CN 48 account shall be sent to the debtor designated operator, ~~preferably by e-mail or fax, or otherwise by priority mail, and no later than at the latest within two months~~ after the end of following the period to which it relates.
- 1.3 ~~After checking and acceptance, the CN 48 account shall be returned to the creditor designated operator, at the latest by the end of two months from the date of dispatch. If the creditor designated operator has not received any notice of amendment within the prescribed time limit, the account shall be regarded as fully accepted. The acceptance period for the CN 48 account shall be two months.~~ The acceptance period for the CN 48 account shall be two months.

Article 17-112
Exchange of items

Paragraph 5 was deleted.

Article 17-120
Letter bills

Paragraph 0bis was added, paragraph 1 was amended and paragraph 5 was deleted, as follows:

0bis Designated operators may agree bilaterally or multilaterally that the letter dispatches they exchange need not be accompanied by a paper letter bill, since PREDES version 2.1 messages provide similar information electronically.

1 In the absence of such agreement, a CN 31 letter bill shall accompany each mail except for bulk mails and for mails intended for direct access to the domestic systems. (Remainder unchanged.)

5 (Deleted.)

Article 17-121
Transmission of registered items

Paragraph 0bis was added and paragraphs 1 and 3 were amended, as follows:

0bis Where designated operators have agreed bilaterally or multilaterally not to send a paper letter bill, they shall not be required to send paper CN 33 lists for registered items, as PREDES version 2.1 messages provide similar information electronically.

1 In the absence of an agreement to send information only electronically, registered items shall be transmitted entered individually on one or more CN 33 special lists as a supplement to the letter bill. (Remainder unchanged.)

3 Designated operators may agree to the bulk advice of registered items. In this case, the total number of registered items included in the mail shall still be entered in table 3 of the letter bill. In the absence of an agreement to only send information electronically, each receptacle containing registered items, including the one in which the letter bill is inserted shall contain a CN 33 special list showing, in the space provided, the total number of registered items it contains.

Article 17-122

Transmission of insured items

Paragraph 0bis was added and paragraph 1 was amended, as follows:

0bis Where designated operators have agreed bilaterally or multilaterally not to send a paper letter bill, they shall not be required to send paper CN 16 lists for insured items, as PREDES version 2.1 messages provide similar information electronically.

1 In the absence of an agreement to send information only electronically, the dispatching office of exchange shall enter the insured items on CN 16 special lists with all the details for which the form provides. (Remainder unchanged.)

Article 17-130

Use of barcodes

Paragraphs 1, 2, 7 and 8 were deleted.

Article 17-131

Tracking and tracing – item and dispatch specifications

Change entering into force on 1 March 2018

Paragraph 1 was amended as follows:

1 In regard to the exchange of tracking information concerning registered, insured or tracked items, the designated operators participating in the supplementary remuneration described in article 30-104 shall provide track and trace information (using UPU Technical Messaging Standard EMSEVT V3) with respect to the outward and inward letter-post items concerned on their national territory. *(Remainder unchanged.)*

Change entering into force on 1 April 2018

The title was modified and paragraph 0bis was added as follows:

Article 17-131

Electronic exchanges for tracking and tracing and measurements – item and dispatch specifications

0bis Designated operators shall exchange pre-dispatch information and dispatch receipt information in accordance with UPU PREDES version 2.1 and REDES version 1.1 messages for all letter-post dispatches, with the following characteristics:

- Obis.1 PREDES messages shall include item-level data where identified items are present. They shall also provide the format-of-contents information where relevant.
- Obis.2 RESEDES messages shall provide the receptacle type and, if relevant, the format-of-contents information.

Article 18-104

International business reply service (IBRS)

Paragraph 5 was amended as follows:

- 5 Accounting for IBRS charges
- 5.0bis The rules for the transfer and acceptance of accounting forms provided for in article 34-100bis shall be applied to IBRS forms CN 09, CN 10 and CN 19.
- 5.1 to (No change.)
- 5.2
- 5.2.1 The CN 10 recapitulative statement shall be sent ~~in duplicate~~ to the designated operators of destination of the IBRS items no later than ~~within~~ four months after ~~of~~ the end of the quarter to which it relates.
- 5.2.2 ~~After accepting it, the designated operator of destination of the IBRS items shall return one copy to the designated operator which prepared it. If the designated operator concerned has not received any notice of amendment within two months of the date of dispatch, it shall regard it as fully accepted. The acceptance period for a CN 10 recapitulative statement shall be two months. (Remainder unchanged.)~~
- 5.2.3 to (No change.)
- 5.3.2
- 5.3.3 The CN 19 detailed account shall be sent ~~in duplicate~~ to the debtor designated operator ~~as soon as possible after the end of the year to which it refers~~ no later than seven months after the end of the year concerned.
- 5.3.4 (Deleted.)
- 5.3.5 ~~If the designated operator sending the detailed account receives no notice of amendment within two months of the date of dispatch, the account shall be regarded as fully accepted. The acceptance period for a CN 19 detailed account shall be two months.~~

Article 27-103
Transit charges

Paragraph 1 was amended as follows:

1 The transit charges to be borne by the designated operator of origin of the mails shall be calculated on the basis of the following components:

1.1 A rate for handling transit dispatches, which shall be ~~0.530~~ 0.541 SDR per kilogramme for 2018, 0.546 SDR per kilogramme for 2019, 0.552 SDR per kilogramme for 2020 and 0.557 SDR kilogramme for 2021.

1.2 to (No change.)

1.2.2

1.2.2.1 per kilogramme and per kilometre up to ~~4,500~~ 1,000 kilometres: ~~0.233~~ 0.326 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.267~~ 0.353 thousandths of an SDR for the year ~~2016~~ 2019; 0.384 thousandths of an SDR for the year 2020 and ~~0.300~~ 0.416 thousandths of an SDR for the year ~~2017~~ 2021;

1.2.2.2 per kilogramme and per supplementary kilometre up to ~~5,000~~ 3,000 kilometres: ~~0.163~~ 0.217 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.187~~ 0.203 thousandths of an SDR for the year ~~2016~~ 2019; 0.190 thousandths of an SDR for the year 2020 and ~~0.210~~ 0.178 thousandths of an SDR for the year ~~2017~~ 2021;

1.2.2.2bis per kilogramme and per supplementary kilometre up to 5,000 kilometres: 0.195 thousandths of an SDR for the year 2018; 0.180 thousandths of an SDR for the year 2019; 0.167 thousandths of an SDR for the year 2020 and 0.155 thousandths of an SDR for the year 2021;

1.2.2.3 per kilogramme and per supplementary kilometre: ~~0.147~~ 0.137 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.133~~ 0.124 thousandths of an SDR for the year ~~2016~~ 2019; 0.113 thousandths of an SDR for the year 2020 and ~~0.150~~ 0.103 thousandths of an SDR for the year ~~2017~~ 2021;

1.2.2.4 to (No change.)

1.2.3 1.2.3.1 per kilogramme and per nautical mile (1.852 km) up to 1,000 nautical miles: ~~0.082~~ 0.123 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.093~~ 0.145 thousandths of an SDR for the year ~~2016~~ 2019; 0.170 thousandths of an SDR for the year 2020 and ~~0.105~~ 0.199 thousandths of an SDR for the year ~~2017~~ 2021;

1.2.3.2 per kilogramme and per supplementary nautical mile up to 2,000 nautical miles: ~~0.047~~ 0.070 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.053~~ 0.081 thousandths of an SDR for the year ~~2016~~ 2019; 0.095 thousandths of an SDR for the year 2020 and ~~0.060~~ 0.110 thousandths of an SDR for the year ~~2017~~ 2021;

- 1.2.3.3 per kilogramme and per supplementary nautical mile up to 4,000 nautical miles: ~~0.040~~ 0.055 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.045~~ 0.060 thousandths of an SDR for the year ~~2016~~ 2019; 0.065 thousandths of an SDR for the year 2020 and ~~0.054~~ 0.071 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.2.3.4 per kilogramme and per supplementary nautical mile up to 10,000 nautical miles: ~~0.026~~ 0.023 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.029~~ 0.016 thousandths of an SDR for the year ~~2016~~ 2019; 0.011 thousandths of an SDR for the year 2020 and ~~0.033~~ 0.008 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.2.3.5 per kilogramme and per supplementary nautical mile: ~~0.018~~ 0.014 thousandths of an SDR for the year ~~2015~~ 2018; ~~0.020~~ 0.009 thousandths of an SDR for the year ~~2016~~ 2019; 0.005 thousandths of an SDR for the year 2020 and ~~0.023~~ 0.003 thousandths of an SDR for the year ~~2017~~ 2021;

Article 27-106

Calculation and accounting for charges for items in transit à découvert and missent items

Paragraph 1.3.1.1. was amended as follows:

- 1.3.1.1 The charge for handling of items forwarded in transit à découvert shall be ~~0.980~~ 1.000 SDR per kilogramme for 2018, 1.010 SDR per kilogramme for 2019, 1.020 SDR per kilogramme for 2020 and 1.030 SDR per kilogramme for 2021.

Article 30-104

Supplementary remuneration for registered, insured and tracked items

Paragraph 4 was amended as follows:

- 4 Amount of the supplementary remuneration
- 4.1 On a monthly basis, for the total number of inward registered or insured items in each category exchanged on a given relation between designated operators for which the conditions defined in paragraph 2.1.3.1 and the quality targets defined in paragraph 3 are met, a supplementary remuneration of 0.5 SDR per item will be paid by the designated operator of origin to the designated operator of destination.

- 4.2 On a monthly basis, for the total number of inward tracked items exchanged on a given relation between designated operators for which the conditions defined in paragraph 2.1.3.1 and the quality targets in paragraph 3 are met, a supplementary remuneration per item shall be paid by the designated operator of origin to the designated operator of destination. (*Remainder unchanged.*)

Article 30-105

Measurement of performance. Reporting and validation

Paragraphs 1 and 2 were amended as follows:

1 Measurement

- 1.2 ~~Monthly, quarterly and yearly performance~~ reports shall be produced and shall be communicated to the designated operators participating in the supplementary remuneration programme and/or offering tracked items as described in article 30-104.2.1.

2 Reporting

- 2.1 The monthly reports shall present the performance ~~in~~ and corresponding remuneration for the transmission of scanning information for the inward items received by each designated operator in its relation with each of the other designated operators participating in the supplementary remuneration programme or those designated operators offering tracked items as described in article 30-104.2.1.
- 2.2 The International Bureau shall complement ~~the final quarterly and annual reports~~ these monthly performance reports with quarterly reports aggregating the results of the monthly performance reports for the three months in each quarter. These quarterly reports shall sum up the supplementary remuneration due with a list of relations by category of items on which the inward items qualify for the supplementary remuneration. These reports shall be communicated to the designated operators participating in the supplementary remuneration programme or those designated operators offering tracked items as described in article 30-104.2.1 according to the following schedule:
- 2.2.1 Monthly performance reports – within one month following the end of the reporting period;
- 2.2.2 Quarterly aggregate reports – ~~within one month following the end of the reporting period;~~ in conjunction with the monthly report in the month following the end of each quarter.
- 2.2.3 (Deleted.)

- 2.3 The monthly reports shall be considered as final if no query has been received by the International Bureau within one month of the issue of the most recent monthly report, ~~and quarterly and annual reports shall be considered final if no query of the most recent monthly report related to the corresponding cumulative report has been received by the International Bureau within that same time.~~

Article 30-106

Preparation and transmission of charges for supplementary remuneration accounts

Change entering into force on 1 March 2018

Paragraph 1 was amended as follows:

- 1 The creditor designated operator shall be responsible for preparing quarterly or annual accounts and forwarding them to the debtor designated operator. The accounts shall be based on the quarterly ~~performance~~ aggregate reports ~~from monthly reports~~ provided by the International Bureau as described in article 30-105.2.2.

Change entering into force on 1 April 2018

Paragraph 2 was amended as follows:

- 2.1bis The rules for the transfer and acceptance of accounting forms provided for in article 34-100bis shall be applied to CN 60 accounts.
- 2.2 The CN 60 accounts shall be sent to the debtor designated operator ~~as soon as possible but~~ no later than one month following receipt from the International Bureau of the supplementary remuneration quarterly or annual reports to which they refer.
- 2.3 (No change.)
- 2.4 (Deleted.)

Article 31-101

Payment of amounts due into the Fund to finance improving quality of service in the developing countries

The title and article were amended as follows:

Article 31-101

Invoicing and payment of amounts due into the Fund to finance improving quality of service ~~in the developing countries~~

0bis Invoicing and payment of amounts due to countries classified in group IV as per article 31, paragraphs 1 to 4 of the Convention

1 On the basis of the CN 64 statements or the CN 61 detailed accounts accepted or regarded as fully accepted which have been sent to it, the International Bureau, the organization responsible for billing, shall prepare CN 64bis statements for the designated operators of ~~contributor~~ countries classified in groups I, II and III. These statements shall contain the following information:

- 1.1 the names of the designated operators of ~~developing~~ countries classified in group IV to which the data relate;
- 1.2 the SDR amount subject to the increases specified in article ~~30~~ 31 of the Convention;
- 1.3 (No change.)

2 ~~A~~ The CN 64bis statement shall be sent by electronic mail or the quickest route (air or surface) for approval to each designated operator concerned. If, within one month of the date of dispatch of the statement, no comment has been received by the ~~organization responsible for billing~~ International Bureau, the amount of that statement shall be regarded as fully accepted.

3 On the basis of the information provided in the CN ~~61/64~~ statements, the International Bureau shall calculate the additional amount owed by each country in the target system to the countries in the transition system not reaching the minimum of 20,000 SDR, as set out in article 31.7 of the Convention, in proportion to the volumes sent to the beneficiary designated operator.

4 (No change.)

4.1 the names of the designated operators of ~~developing~~ countries classified in group IV to which the data relate;

4.2 to (No change.)

4.5

4bis Invoicing and payment of amounts due to the Common Fund as per article 31.5 of the Convention:

4bis.1 Billing shall be based on the terminal dues payable by the countries of groups I to III to the countries of group III.

4bis.2 Countries classified in group III countries shall provide the International Bureau with a copy of the CN 61 forms detailing the mail flows described in article 31.5 of the Convention

4bis.3 On the basis of the CN 61 special accounts transmitted to it that are accepted or considered as tacitly fully accepted, the International Bureau shall prepare CN 64bis statements for the designated operators of contributing countries (countries classified in groups I, II and III). These statements shall contain the following information:

4bis.3.1 The names of the designated operators of the countries classified in group III to which the data relate;

4bis.3.2 The amount in SDR subject to the increases provided for in article 31 of the Convention;

4bis.3.3 The total amount to be paid by the designated operator concerned.

4bis.4 The CN 64bis statement shall be sent for approval to each designated operator concerned. If, within one month of the date of dispatch of the statement, no comment has been received by the International Bureau, the amount of that statement shall be regarded as fully accepted.

Article 33-105

Submission and acceptance of CN 55, CN 66 and CN 67 statements, CN 51 detailed accounts and CN 52 general accounts

Paragraph 0bis was added, paragraphs 1, 6 and 7 were amended and paragraph 12 was deleted as follows:

0bis The rules for the transfer and acceptance of accounting forms provided for in article 34-100bis shall be applied to forms CN 55, CN 66, CN 67, CN 51 and CN 52.

~~1 As soon as possible and at the latest within No later than five months from after the end of the period to which they the statements refer, the creditor designated operator shall send the debtor designated operator CN 66 statements, the copies of CN 55 statements and CN 67 statements when payment for à découvert priority items, airmail items and S.A.L. items, when reforwarded by air, is made on the basis of the actual weight, and the relevant CN 51 detailed accounts, all together in duplicate. The debtor designated operator may refuse to accept accounts not forwarded to it within that period. The forms shall be transmitted electronically or, if this means is not available, shall preferably be sent as registered items.~~

~~6 Under the direct billing system, the CN 51 accounts shall serve as a bill for direct settlement and shall be sent to the debtor designated operator no later than five months after the end of the period to which they refer. The acceptance period for the CN 51 account shall be two months. The debtor designated operator shall make payment for the amount billed within the period of six weeks provided for in article 34-115.10. It may refuse to check and accept any CN 51 account which has not been presented by the creditor designated operator within five months after the period to which it refers. Any difference exceeding 9.80 SDR which may be noted by~~

the debtor designated operator shall be indicated on the CN 51, which shall be returned to the creditor designated operator with the CN 55, CN 66 and CN 67 statements attached. The difference noted shall be incorporated in the next CN 51 account submitted to the debtor designated operator or shall be disputed within two months of receipt of the account in which the difference appears. Failing this, the designated operator which drew attention to the difference shall regard it as fully accepted and shall have it appear as such in its next CN 51 account amended accordingly. ~~The forms shall be transmitted electronically or, if this means is not available, shall preferably be sent as registered items.~~

7 Under the bilateral offsetting system, the creditor designated operator shall prepare both the CN 51 and the CN 52 accounts and ~~submit~~ transmit both simultaneously to the debtor designated operator on a monthly, quarterly, half-yearly or annual basis no later than five months after the end of the period to which they relate. The acceptance period for the CN 51 and CN 52 accounts shall be two months. ~~The debtor designated operator shall accept or amend the CN 51 and CN 52 accounts within two months and make payment for the amount billed as provided for in article 34-115.10.~~ If the CN 51 or CN 52 accounts have been amended, payment will be made on the basis of the amended amount. ~~If the designated operator which has sent the accounts does not receive any notice of amendment within two months, the accounts shall be regarded as fully accepted.~~ ~~The forms shall be transmitted electronically or, if this means is not available, shall preferably be sent as registered items.~~

12 (Deleted.)

Article 34-100bis was created as follows:

Article 34-100bis

Transfer and acceptance of statements and accounts

1 All statement and account forms shall be transmitted electronically (by the means agreed between the designated operators concerned) or, if this means is not available, sent in duplicate as registered items.

2 Debtor designated operators may refuse to check and to accept statements and accounts that have not been submitted by the creditor designated operators within the applicable transmission period.

3 The deadline for accepting a statement or account shall apply to both transmission methods (electronically or as a registered item). By default, the acceptance period shall commence on the date when the form was generated. In the event of transmission via a registered item, if a period of two weeks or more separates the date on the statement or account (corresponding to the date when the form was generated) from the date of receipt, the receiving designated operator shall have the

right to inform the partner designated operator that the acceptance period commences only on the date of receipt.

4 The acceptance of a statement or account shall consist of sending a signed copy of the form, with no changes or amendments, to the designated operator that prepared it. This shall be transmitted electronically, or, if this means is not available, as a registered item.

5 Discrepancies in the accounts shall not be taken into consideration unless they exceed a total of 9.80 SDR per account.

6 If the designated operator that prepared a statement or account has not received any notice of amendment or any acceptance from the partner designated operator that received the form within the acceptance period applying to the form, it shall regard it as fully accepted, meaning accepted as rendered, with no changes or amendments.

7 If a notice of amendment is sent by the designated operator that received the form or if a discussion about the content of the form is started, the acceptance delays shall no longer apply, but both parties shall make constant efforts to settle the case rapidly. If the designated operator that sent the original statement or account sends an amended one, the rules in paragraph 5 shall apply to this amended version.

Article 34-101

Preparation, transmission and acceptance of CN 53, CN 54 and CN 54bis bills for exchanges of mail between designated operators of countries in the target system

Paragraphs 1 and 2 were amended as follows:

- 1.3 The CN 54 recapitulative statement, accompanied by the CN 53 forms, shall be sent to the other designated operator concerned each quarter not later than three months after receipt of the last mail included in the statistics. ~~In addition to hard copies, these CN 53 and CN 54 statements shall be provided, whenever possible, in standardized electronic format, and preferably in a commonly used spreadsheet format. Operators may agree to substitute these forms with the e53 message (electronic statement of sampling) defined in UPU standard M50.~~
- 1.4 If the dispatching designated operator received the CN 53 and CN 54 in hardcopy, and has made no comment within three months of the transmission of the CN 54 recapitulative statement, the latter shall be regarded as fully accepted. Fully accepted means accepted as rendered, with no changes or amendments. The acceptance period for a CN 54 recapitulative statement or equivalent e53 message shall be three months.
- 1.5 (Deleted.)

- 2.2 The CN 54bis annual statements shall be sent to the other designated operator concerned not later than one month after the acceptance of the CN 54 and CN 56 recapitulative statements concerning the fourth quarter. ~~In addition to hard copies, the CN 54bis shall be provided, whenever possible, in standardized electronic format.~~
- 2.3 ~~If the dispatching designated operator received the CN 54bis, and has made no comment within one month of the transmission of the CN 54bis annual statements, the latter shall be regarded as fully accepted. Fully accepted means accepted as rendered, with no changes or amendments. The acceptance period for a CN 54bis annual statement shall be one month.~~

Article 34-102

Preparation, transmission and acceptance of CN 53 and CN 54 bills for the revision mechanism

Paragraphs 1 and 2 were amended as follows:

- 1.1 During the observation days, the office of exchange of the designated operator requesting application of the revision mechanism shall enter, for each ~~mail receptacle~~ receptacle sampled, the number and weight of the items on a CN 53 bill.
- 1.2 From the CN 53 bills, the designated operator that requested the special statistical count shall prepare a CN 54 recapitulative statement consolidating the data concerning the ~~mails~~ receptacles sampled by transportation mode and month for a calendar quarter.
- 1.3 The CN 54 recapitulative statement, accompanied by the CN 53 forms, shall be sent to the other designated operator concerned after each quarter and/or at the end of the sampling period not later than one month after the dispatch or receipt of the last mail included in the statistics. ~~In addition to hard copies these CN 53 and CN 54 bills shall be provided, whenever possible, in standardized electronic format. Operators may agree to substitute these forms with the e53 message (electronic statement of sampling) defined in UPU standard M50.~~
- 1.4 ~~If the other designated operator concerned received the CN 53 and CN 54 in hardcopy, and has made no comment within three months of the date of transmission of the CN 54 recapitulative statement, the latter shall be regarded as fully accepted. The acceptance period for the CN 54 recapitulative statement or equivalent e53 message shall be three months.~~
- 1.5 (Deleted.)

- 2.1 From the accepted CN 54 and CN 56 recapitulative statements, the designated operator that requested the special statistical count shall prepare a CN 54bis annual statement consolidating the data concerning the mails receptacles sampled by transportation mode and quarter.
- 2.2 (No change.)
- 2.3 The CN 54bis recapitulative annual statement shall be sent to the other designated operator concerned not later than one month after the acceptance of the CN 54 and CN 56 recapitulative statements concerning the fourth quarter. ~~In addition to hard copies, the CN 54bis shall be provided, whenever possible, in standardized electronic format.~~
- 2.4 ~~If the other designated operator concerned received the CN 54bis, and has made no comment within one month of the transmission of the CN 54bis annual statement, the latter shall be regarded as fully accepted. The acceptance period for a CN 54bis annual statement shall be one month.~~

Article 34-104

Transmission and acceptance of CN 55, CN 56 and CN 69 statements of mails

The article was amended as follows:

- 1 The CN 56 recapitulative statement shall be sent ~~in duplicate~~ to the designated operators of origin of the mails within no later than four months ~~at the latest~~ after the end of the quarter to which it relates. Operators may agree to substitute this form with the e55 message (electronic terminal dues statement) defined in UPU standard M51.
- 2 ~~After accepting a CN 56 statement, the designated operator of origin of the mails shall return one copy to the designated operator which prepared it. If the designated operator of destination of the mails has not received any notice of amendment within two months of the date of dispatch, it shall regard it as fully accepted. The term fully accepted means accepted as rendered, with no changes or amendments. The acceptance period for a CN 56 statement or equivalent e55 message shall be two months. If verification reveals any discrepancies, the corrected CN 55 statement shall be attached in support of the duly amended and accepted CN 56 recapitulative statement. If the designated operator of destination of the mails disputes the amendments made to the CN 55 statement, the designated operator of origin shall confirm the actual data by sending photocopies of the CN 31 forms drawn up by the office of origin upon dispatch of the disputed mails, or by giving access to the corresponding electronic data through a PREDES message, if the CN 31 was exchanged electronically. The forms shall be transmitted ~~electronically or, if this means is not available, shall preferably be sent as registered items, and~~ within two months of the date of dispatch of the corrected CN 56 recapitulative statement and CN 55 statement.~~
- 3 (No change.)

4 The CN 69 statements of closed transit mail shall be generated by the designated operator of transit and sent in duplicate to the designated operators of transit origin within no later than four months at the latest after the end of the quarter to which they relate. Where the CN 69 statement reports empty receptacles, it shall be sent to the designated operator of destination instead of that of origin, with the same deadline.

5 ~~After accepting a CN 69 statement, the designated operator of transit shall return one copy to the designated operator which prepared it. If the designated operator of destination of the mails has not received any notice of amendment within two months of the date of dispatch, it shall regard it as fully accepted. The term fully accepted means accepted as rendered, with no changes or amendments. The acceptance period for CN 69 statements shall be two months.~~

Article 34-107

Preparation, transmission and approval of transit charges and terminal dues accounts

Paragraphs 3 and 6 were amended as follows:

3 The CN 61 detailed accounts shall be sent ~~in duplicate~~ to the debtor designated operator as soon as possible after the end of the year to which they refer.

6 ~~If the designated operator sending the detailed statement or account receives no notice of amendment within two months of the date of dispatch, the statement or account shall be regarded as fully accepted. Fully accepted means accepted as rendered, with no changes or amendments. The forms shall be transmitted electronically or, if this means is not available, shall preferably be sent as registered items. If the date on the letter accompanying the forms differs from the date of receipt by more than two weeks, the receiving country shall have the right to inform the dispatching designated operator that the period of two months mentioned above commences only after the date of receipt. The acceptance period for detailed accounts shall be two months.~~

Article 34-109

Acceptance of transit charges and terminal dues accounts

Change entering into force on 1 January 2018

Paragraph 6 was amended and new paragraph 6bis was created as follows:

6 For contributions to individual QSF accounts: For flows between a designated operator contributing to the Quality of Service Fund and designated operator benefiting from the Fund, the latter designated operator shall send the ~~organization~~ International Bureau, as the body responsible for billing the amounts due in respect of the Quality of Service Fund, a copy of the CN 61 detailed accounts or, as

appropriate, a copy of the CN 64 statements accepted or regarded as fully accepted. ~~That organization~~ The International Bureau shall not be obliged to accept CN 64 statements and CN 61 detailed accounts received more than six months after their acceptance. In the event of failure to comply with the deadline for transmitting CN 61 and CN 64 documents:

6.1 (Deleted.)

6.2 a designated operator ~~which has not requested an instalment~~ shall forfeit the right to the QSF funds with the contributing country concerned, for the year in question.

6bis For contributions to the QSF Common Fund: It shall be the duty of the creditor designated operator in group III to send a copy of the CN 61 detailed accounts, and, where applicable, CN 64 statements accepted or considered as fully accepted, to the International Bureau. These documents shall be sent as soon as possible but at the latest within 12 months following the end of the year concerned.

Change entering into force on 1 April 2018

Paragraph 4 was amended as follows:

~~4 If used, the CN 64 statements shall be transmitted electronically or, if this means is not available, sent in duplicate, preferably as a registered item, to the designated operator concerned by the quickest route (surface or air). If, within one month of the date of dispatch of this statement, the designated operator which prepared it has received no objection from the designated operator concerned, the statements shall be regarded as fully accepted. The acceptance period for CN 64 statements shall be one month.~~

Article 34-111

Electronic transfer of statements and accounts

The article was deleted:

Article 34-112

Preparation and settlement of accounts

Paragraphs 2 and 3 were amended as follows:

~~2 Except in the case of the CN 51 and CN 52 accounts, which shall be prepared according to article 32-104, each designated operator shall draw up its accounts and refer them in duplicate to the others concerned. One accepted copy, if necessary amended or accompanied by a statement of discrepancies, shall be returned to the creditor designated operator. This The accepted account shall serve as a basis for~~

the preparation, as necessary, of the final liquidation account between the two designated operators.

3 In the total of each account made out in SDRs on CN 02bis, CN 03, CN 03bis, CN 48, CN 51, CN 52, CN 57, CN 61, CN 62, CN 62bis, CN 64 and CN 64bis forms, decimals shall be ignored in the total or the balance. ~~Discrepancies in the accounts made out on the forms listed above shall not be taken into consideration unless they exceed a total of 0.80 SDR per account.~~

Volume III: Parcel Post

Article 17-216

Tracking and tracing – Item and dispatch specifications

The following new paragraph 2bis was created:

2bis All designated operators providing ECOMPRO parcels shall capture and exchange M33–ITMATT V1 messages.

Article 17-222

Use of barcodes

The article was deleted.

Article 17-223

Parcel bills

Paragraph 0bis was added, paragraph 1 was amended and paragraph 5 was deleted, as follows:

0bis Designated operators may agree bilaterally or multilaterally that the parcel dispatches that they exchange need not be accompanied by a paper parcel bill, since PREDES version 2.1 messages provide similar information electronically.

1 In the absence of such agreement, all the parcels to be forwarded by surface, S.A.L or air shall be entered by the dispatching office of exchange on a CP 87 parcel bill. The gross weight of the dispatch, rounded to the nearest hundred grammes, shall always be entered on the CP 87.

5 (Deleted.)

Article 27-201
Transit land rates

Paragraph 1 was amended as follows:

1 The rates applied to calculate the sea rate in accordance with article 32.2 of the Convention are given below:

- 1.1 per kilogramme and per kilometre up to ~~4,500~~ 1,000 kilometres: ~~0.233~~ 0.326 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.267~~ 0.353 thousandths of an SDR for the year ~~2016~~ 2019, 0.384 thousandths of an SDR for the year 2020 and ~~0.300~~ 0.416 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.2 per kilogramme and per supplementary kilometre up to ~~5,000~~ 3,000 kilometres: ~~0.163~~ 0.217 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.187~~ 0.203 thousandths of an SDR for the year ~~2016~~ 2019, 0.190 thousandths of an SDR for the year 2020 and ~~0.240~~ 0.178 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.2bis per kilogramme and per supplementary kilometre up to 5,000 kilometres: 0.195 thousandths of an SDR for the year 2018, 0.180 thousandths of an SDR for the year 2019, 0.167 thousandths of an SDR for the year 2020 and 0.155 thousandths of an SDR for the year 2021;
- 1.3 per kilogramme and per supplementary kilometre: ~~0.147~~ 0.137 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.133~~ 0.124 thousandths of an SDR for the year ~~2016~~ 2019, 0.113 thousandths of an SDR for the year 2020 and ~~0.150~~ 0.103 thousandths of an SDR for the year ~~2017~~ 2021;

Article 27-203
Sea rate

Paragraph 1 was amended as follows:

1 The rates applied to calculate the sea rate in accordance with article 32.3 of the Convention are given below:

- 1.1 per kilogramme and per nautical mile (1.852 km) up to 1,000 nautical miles: ~~0.082~~ 0.123 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.093~~ 0.145 thousandths of an SDR for the year ~~2016~~ 2019, 0.170 thousandths of an SDR for the year 2020 and ~~0.105~~ 0.199 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.2 per kilogramme and per supplementary nautical mile up to 2,000 nautical miles: ~~0.047~~ 0.070 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.053~~ 0.081 thousandths of an SDR for the year ~~2016~~ 2019, 0.095 thousandths of an SDR for the year 2020 and ~~0.060~~ 0.110 thousandths of an SDR for the year ~~2017~~ 2021;

- 1.3 per kilogramme and per supplementary nautical mile up to 4,000 nautical miles: ~~0.040~~ 0.055 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.045~~ 0.060 thousandths of an SDR for the year ~~2016~~ 2019, 0.065 thousandths of an SDR for the year 2020 and ~~0.054~~ 0.071 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.4 per kilogramme and per supplementary nautical mile up to 10,000 nautical miles: ~~0.026~~ 0.023 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.029~~ 0.016 thousandths of an SDR for the year ~~2016~~ 2019, 0.011 thousandths of an SDR for the year 2020 and ~~0.033~~ 0.008 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.5 per kilogramme and per supplementary nautical mile: ~~0.018~~ 0.014 thousandths of an SDR for the year ~~2015~~ 2018, ~~0.020~~ 0.009 thousandths of an SDR for the year ~~2016~~ 2019, 0.005 thousandths of an SDR for the year 2020 and ~~0.023~~ 0.003 thousandths of an SDR for the year ~~2017~~ 2021;
- 1.6 the rate based on distance being calculated per 100-nautical-mile distance step, based on the mid-value in each step.

Article 27-208

Rates and dues credited to other designated operators by the designated operator of origin of the mail

Paragraph 3 was amended as follows:

3 Charges for handling closed transit mails shall be borne by the designated operator of origin of the mails. The rate applied shall be ~~0.530~~ 0.541 SDR per kilogramme for 2018, 0.546 per kilogramme for 2019, 0.552 SDR per kilogramme for 2020 and 0.557 SDR per kilogramme for 2021.

Article 32-203

ECOMPRO parcels

Paragraph 1 was amended and paragraph 1bis was created as follows:

1 Rates applicable to ECOMPRO parcels referred to in article 17-206 are self-declared. The rates for ECOMPRO parcels shall be notified to the International Bureau no later than 31 August for rates entering into force on 1 January of the following year.

1bis The International Bureau shall notify applicable ECOMPRO rates to all designated operators no later than 30 September for rates entering into force on 1 January of the following year.

Article 34-200bis was created as follows:

Article 34-200bis

Transfer and acceptance of statements and accounts

1 All statement and account forms shall be transmitted electronically (by the means agreed between the designated operators concerned) or, if this means is not available, sent in duplicate as registered items.

2 Debtor designated operators may refuse to check and to accept statements and accounts that have not been submitted by the creditor designated operators within the applicable transmission period.

3 The deadline for accepting a statement or account shall apply to both transmission methods (electronically or as a registered item). By default, the acceptance period shall commence on the date when the form was generated. In the event of transmission via a registered item, if a period of two weeks or more separates the date on the statement or account (corresponding to the date when the form was generated) from the date of receipt, the receiving designated operator shall have the right to inform the partner designated operator that the acceptance period commences only on the date of receipt.

4 The acceptance of a statement or account shall consist of sending a signed copy of the form, with no changes or amendments, to the designated operator that prepared it. This shall be transmitted electronically, or, if this means is not available, as a registered item.

5 Discrepancies in the accounts shall not be taken into consideration unless they exceed a total of 9.80 SDR per account.

6 If the designated operator that prepared a statement or account has not received any notice of amendment or any acceptance from the partner designated operator that received the form within the acceptance period applying to the form, it shall regard it as fully accepted, meaning accepted as rendered, with no changes or amendments.

7 If a notice of amendment is sent by the designated operator that received the form or if a discussion about the content of the form is started, the acceptance delays shall no longer apply, but both parties shall make constant efforts to settle the case rapidly. If the designated operator that sent the original statement or account sends an amended one, the rules in paragraph 5 shall apply to this amended version.

Article 34-201

Preparation of accounts

Paragraphs 7 to 13 were amended and paragraph 13bis was added as follows:

~~7 Under the direct billing system, the CP 75 accounts would serve as bills for direct settlement. The CP 75 account, accompanied by the CP 94 statements, as well as CP 94bis supplementary accounts if relevant, but without the parcel bills, shall be sent by the quickest route to the designated operator concerned for acceptance and payment on a monthly, quarterly, half-yearly or annual basis. This dispatch shall be made during the two months following the arrival of the last parcel bill of the period to which it related.~~

7.0bis The CP 75 accounts shall serve as bills for direct settlement. The CP 75 account, accompanied by the CP 94 statements, as well as CP 94bis supplementary statements if relevant, shall be sent to the designated operator concerned for acceptance and payment on a monthly, quarterly, half-yearly or annual basis, no later than two months after the arrival of the last parcel bill of the period to which it related and at most five months after the period to which it related.

7.0ter The acceptance period for CP 75 accounts shall be two months. When any difference exceeding 9.80 SDR occurs, the CP 94 or CP 94bis statement shall be corrected and be attached with the amended CP 75 account as proof.

8 (Deleted.)

~~9 Under the bilateral offsetting system, the creditor designated operator shall prepare both the CP 75 and the CN 52 accounts and submit both simultaneously and by the quickest route to the debtor designated operator on a monthly, quarterly, half-yearly or annual basis. Nevertheless, as soon as the CP 75 accounts between two designated operators are accepted or regarded as fully accepted, they may be summarized in a CN 52 general account prepared at one of the above-mentioned frequencies.~~

9.0bis The CP 94 statements, as well as CP 94bis supplementary statements if relevant, shall be sent to the designated operator concerned for acceptance on a monthly, quarterly, half-yearly or annual basis, no later than two months after the arrival of the last parcel bill of the period to which it related.

9.0ter The preparation and dispatch of a CN 52 general account may be carried out, without waiting for a possible amendment of the CP 75 accounts, as soon as a designated operator that has all the CP 94 and possibly CP 94bis statements relating to the period concerned finds that it is the creditor.

9.0quater The creditor designated operator shall prepare both the CP 75 and the CN 52 general accounts and ~~submit~~ transmit both simultaneously to the debtor designated operator on a monthly, quarterly, half-yearly or annual basis no later than five months after the period to which they refer. Nevertheless, as soon as the CP 75 accounts between two designated operators are accepted or regarded as fully accepted, they may be summarized in a CN 52 general account prepared at one of the above-mentioned frequencies.

9.0quinquies The acceptance period for the CP 75 and CN 52 accounts shall be two months. When any difference exceeding 9.80 SDR is noted by the debtor designated operator, the CP 94 or CP 94bis statements shall be corrected and be attached with the amended CP 75 account as proof.

10 (Deleted.)

11 Supplementary accounts may be sent to the debtor designated operator only if they refer to accounts already submitted for the period in question. The reason for issuing supplementary accounts is to amend original accounts so as to correct erroneous records or document additional claims/information. The conditions in ~~87~~ and ~~409~~ shall apply to the issuing of supplementary accounts; otherwise the debtor designated operator shall not be obliged to accept the supplementary accounts.

12 (Deleted.)

13 When the balance of a CP 75 or CN 52 account does not exceed 163.35 SDR, it shall be carried into the next CP 75 or CN 52 account ~~when~~ unless the designated operators concerned participate in the clearing system of the International Bureau.

13bis Settlements may be made in accordance with the provisions of article 34-202.

Article 34-202

Settlement of accounts

Paragraphs 5 and 6 were amended as follows:

5 The balance of each CP 75 or CN 52 account prepared by the creditor designated operator shall be paid to it by the debtor designated operator in accordance with the provisions of articles 34-203 to 34-206.

6 In the case of bilateral offsetting and of billing based on the imbalance, any designated operator which has consistently owing to it every month by another designated operator a sum greater than 9,800.72 SDR shall be entitled to claim a monthly payment on account of up to three quarters of the amount of the debt; its request shall be met within a period of two months.

6.1 (Deleted.)

6.2 (Deleted.)

Form CN 53

Statement of sampling

The form was amended as follows:

STATEMENT OF SAMPLING													CN 53	
Form prepared by:		Date:		Period of sampling:	<input type="checkbox"/> Day	<input type="checkbox"/> Month	<input type="checkbox"/> Quarter	Mail direction:	<input type="checkbox"/> Inbound	<input type="checkbox"/> Outbound	Sampling method:	<input type="checkbox"/> 24 days	<input type="checkbox"/> 48 days	<input type="checkbox"/> Continuous
Origin	Operator						Destination	Operator				Mail category	Receptacle format	Receptacle type
	Office							Office						
Sample date	SN receptacle identifier	Receptacle type	Gross weight	Tare weight	Total nb of items	Gross IPK	Content format: P/S		Content format: G		Content format: E		Observations	
							Nb items	Net weight	Nb items	Net weight	Nb items	Net weight		
Total		Receptacles received or dispatched during the period		Total number of receptacles sampled during the period			Signature							
Total number		Total weight												

Dimension 297 x 210 mm