



Membership application procedure for the Consultative Committee

I. Rules governing membership of the Consultative Committee in the UPU General Regulations

Article 120

Composition of the CC

- 1 The Consultative Committee shall consist of:
 - 1.1 non-governmental organizations (including organizations representing customers, delivery service providers, postal employees or postal employers); philanthropic entities; standardization, financial and development organizations; suppliers of goods and services to the postal services sector; transportation entities and other private sector entities; and like organizations of individuals and companies which have an interest in supporting the mission and objectives of the Union;
 - 1.2 high-level figures from the postal sector recommended by member countries or the bodies of the Union concerned, including the Consultative Committee.
- 2 All members of the Consultative Committee shall be established (and, if so required by the member country concerned, duly registered) or, in the case of the high-level figures referred to in 1.2, have permanent residence, in a Union member country.
- 3 The operational costs of the Consultative Committee shall be shared by members of the Consultative Committee, except as otherwise determined by the Council of Administration. In this regard, and as further outlined in the Rules of Procedure of the Consultative Committee, different membership fees may apply depending on the specific legal nature and financial capability of members of the Consultative Committee.
- 4 The members of the Consultative Committee shall not receive remuneration or any other compensation.

Article 121

Membership of the CC

- 1 Membership of the Consultative Committee shall be determined through a process of application and acceptance established by the Council of Administration and carried out in accordance with article 107.1.30.
- 2 Any requests for membership of the Consultative Committee as submitted by the entities or high-level figures referred to in article 120 shall be accompanied by the prior written authorization or recommendation of the corresponding Union member country, in accordance with article 120.2.
- 3 Each member of the Consultative Committee shall appoint its own representative(s).

II. Membership application process

Applications for CC membership must be in accordance with the relevant provisions in the UPU General Regulations (articles 120 and 121) and the Rules of Procedure of the Consultative Committee (article 2).

- 1 In accordance with article 2 of the Rules of Procedure, applications for membership may be submitted as follows:
 - non-governmental organizations may submit a request for CC membership on the recommendation of the corresponding UPU member country;

- a request for CC membership for a high-level figure may be submitted by a UPU member country, a UPU council or the CC itself;
 - individual companies may submit a request for CC membership on the recommendation of the corresponding UPU member country.
- 2 The applicant must complete the application form available at [link].
- 3 Prior written authorization or recommendation by the corresponding UPU member country is required. This written authorization or recommendation must consist of a standard letter by the competent ministry (or delegated to the national postal regulator) confirming that:
- the applicant is acting as one of the organizations listed under article 120.1.1 of the UPU General Regulations; or
 - the private entity is registered in the competent authority's country under the national laws and regulations as an entity acting in the postal market (i.e. a postal service provider or supplier to postal service providers).
- 4 The request must be sent to the Director General of the UPU International Bureau. The Director General will review the application in accordance with the guidelines established by the Council of Administration, in consultation with the CC Chair, and approve or deny the request.
- 5 In order for the Director General, along with the CC Chair, to assess the application and decide whether to accept it, the applicant must provide the following information:
- General information about the organization or company;
 - Legal status of the organization or company and relevant documentation;
 - Methods of funding of the organization or company;
 - How the organization or company supports the mission and objectives of the UPU;
 - CC work areas or topics of interest to the applicant;
 - Access to the applicant granted to the UPU (e.g. activities in which the UPU can participate; documentation, information or services the UPU can receive or access);
 - For individual companies, the membership category sought (Gold, Silver or Bronze).
- 6 Immediately upon being notified of the approval by the Consultative Committee, the successful applicant will be eligible for participation in any activity open to members of the CC, as defined by the Council of Administration and Postal Operations Council.
- 7 Membership of the Consultative Committee may be revoked by the Council of Administration according to criteria established by that latter body, in line with the relevant provisions of the General Regulations.
- 8 This membership application process takes effect on 1 July 2022.