**Supplementary remuneration for registered, insured and** **tracked items**

Please return this form **preferably by** **e-mail** or, failing that, by post to:

Julius TSUWI
Quality Improvement Programme (QIP)

Universal Postal Union

International Bureau

Weltpoststrasse 4

3015 BERNE

SWITZERLAND

**E-mail**: **UPU.SRP@upu.int** (with copy to **julius.tsuwi@upu.int**)

|  |  |
| --- | --- |
| Country | Designated operator |
| Full name |  |
| [ ]  Ms | [ ]  Mr |
| Position/title |
| Address |
| Tel. | Fax |
| E-mail |
| Date | Signature |

**1 Participation in the supplementary remuneration programme**

1.1 For which of the services below does your designated operator intend to offer additional service features in its reciprocal relations with other designated operators?

[ ]  Registered items

[ ]  Insured items

[ ]  Tracked items

**NB. –** Under the current Regulations, participation may begin at the beginning of the next quarter following the notification date but not within less than two months after the notification date. Since there is a reporting time lag to allow for all end-to-end scans concerning items to make their way into the system, the "start date" should be understood to mean the date when the designated operator will begin to provide scanning data for measurement purposes. The IB will subsequently confirm the earliest possible start date.

*Please provide the start date for each service in which the designated operator wishes to participate:*

|  |  |
| --- | --- |
| ***Service*** | ***Start date*** |
| Registered |  |
| Insured |  |
| Tracked |  |

**2 Data collection, use of network provider**

The UPU Postal Technology Centre (PTC) reports using data collected and transferred to the Quality Control System (QCS). The EDI messages transmitted through the POST\*Net network (e.g., via IPS) are automatically uploaded to the QCS. If your designated operator exchanges EDI messages through an alter­native network (e.g., GXS), you should ensure that your network provider transfers the scanning data to the UPU PTC.

Which network does your designated operator use to transmit EDI messages?

a [ ]  POST\*Net

b [ ]  An alternative network

If you answered a) "POST\*Net", please skip section 3 below. If you answered b) "an alternative network", please complete section 3.

**3 Data transfer authorization**

If your designated operator does not use POST\*Net for the collection and transmission of scanning data, it is required to authorize its network provider to transfer EDI messages to the UPU PTC.

As the duly authorized representative of the designated operator of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (country), which is the owner of the data described in this request, I hereby authorize \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of network provider used for the exchange of international EDI messages) to transfer scanning data for the above-mentioned services to the UPU Postal Technology Centre. I understand that such authorization is a prerequi­site for my organization's participation in the UPU programme concerning supplementary remuneration for registered, insured and tracked items in its relations with other participating designated operators.

|  |
| --- |
| Signature |
| Full name | Position/title |