



Dear Sir/Madam,

The 27th Congress adopted a new Universal Postal Convention, certain provisions of which (aimed at implementing the Integrated Remuneration System) are due to enter into force on 1 January 2022.

In that connection, a number of consequential proposals to amend the Convention Regulations were examined and adopted by the Postal Operations Council (POC) at its constituent meeting in Abidjan on 26 August 2021.

The following tables show the numbers and titles of the relevant articles of the Convention Regulations, as further detailed in Annex 1 (articles presented in numerical order). The amendments will enter into force on the dates indicated below.

## Convention Regulations

### Volume II Letter Post Regulations

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
17-116	Exchange of format-separated mails	1 January 2022
19-103	Undeliverable items. Return to country of origin or to sender and period of retention	1 January 2022
30-104	Supplementary remuneration for registered, insured and tracked items	1 January 2022
30-107	Calculation of the rates of terminal dues for countries applying articles 29.5 to 15 and 30.4 to 5 of the Convention	1 January 2022
30-112	Mechanism for revising the rates of terminal dues	1 January 2022
30-117	Statistical counts for exchanges of format-separated mails in the transition system	1 January 2022
30-118	Alternative approach for statistical counts for exchanges of mail between designated operators of countries in the target system	1 January 2022

<i>Article</i>	<i>Subject</i>	<i>Entry into force</i>
30-122	Remuneration for returned undeliverable letter-post items	1 January 2022

**Volume III**  
**Parcel Post Regulations**

Article	Subject	Entry into force
32-201	Inward land rates	1 January 2022
32-202	Modifications of the inward land rates	1 January 2022

Yours faithfully,

Ricardo Guilherme Filho  
Director of Legal Affairs

## Convention Regulations

### Volume II Letter Post Regulations

Article 17-116

Exchange of format-separated mails

The article was amended as follows:

1 The exchange of format-separated mails between designated operators of member countries as provided for in articles ~~29 and 30~~ of the Convention shall be made on the basis of the conditions of the present article.

2 to (No change.)  
2.1

3 Exchanges between countries in groups ~~II and III~~, and between these countries and countries in group I

3.1 Mails shall be prepared and dispatched in at least two separate types of receptacles, one for formats P and G combined and one for format E, to destinations where the annual outward volume of mails dispatched, excluding M bags, is above the threshold of 50 tonnes.

3.2 (No change.)

4 Exchanges between countries in group ~~III~~ IV and between these countries and countries in groups ~~I and II~~ to III

4.1 Mails shall be prepared and dispatched in at least two separate types of receptacles, one for formats P and G combined and one for format E, to destinations where the annual outward volume of mails dispatched, excluding M bags, is above ~~the following thresholds:~~ 100 tonnes as of 2022.

~~4.1.1 75 tonnes in 2018 and 2019;~~

~~4.1.2 50 tonnes in 2020 and 2021.~~

5 to (No change.)  
11

~~12 Designated operators of countries in the transitional system and of countries joining the target system as of 2018 may choose to exchange format-separated mails following the same conditions as the target system countries, as set out in paragraphs 2 or 3 and 4, and 5 to 11.~~

13 (No change.)

## Article 19-103

Undeliverable items. Return to country of origin or to sender and period of retention

Paragraph 3 was amended and new paragraph 3bis was added as follows:

3 ~~Apart from the exceptions provided for below, no additional charge shall be collected for undeliverable items returned to the country of origin. However, Designated operators which collect a charge for return of items in their national service shall be authorized to collect this same charge on the international mail returned to them.~~

3bis The designated operator returning undeliverable items shall be authorized to collect remuneration as specified in article 30-122.

## Article 30-104

Supplementary remuneration for registered, insured and tracked items

The article was amended as follows:

1 and (No change.)

1.1

1.2 For tracked items: ~~The per item terminal dues remuneration for tracked items, which is calculated in accordance with article 29.5 to 15 of the Convention for the designated operators in the target system, and with article 30.4 of the Convention for the designated operators in the transition system, shall be supplemented for designated operators in their relations with other designated operators that also offer the service~~ the additional payment specified in article 28.8bis of the Convention shall be paid for each item for which an EDH (arrival at collection point for pick up by recipient), EMH (unsuccessful delivery attempt) and/or EMI (final delivery) event has been transmitted. In the years 2022, 2023 and 2024, countries in the transitional system shall receive the additional payment in article 28.8bis of the Convention for each item for which an EMD (arrival at the inward office of exchange) event has been transmitted. In order to qualify for the supplementary remuneration, participating designated operators must fulfil the conditions for this category of items defined in paragraphs 2 and 3.

2 and (No change.)

2.1

3 Deadlines for transmission and quality targets

3.1 In order for the inward registered, ~~or insured or tracked~~ items to qualify for supplementary remuneration in a relation between a designated operator of origin and destination which meet the conditions set in paragraph 2, the designated operator of destination shall observe (in this specific relation) the following targets associated with the transmission of item scanning event information:

3.1.1 to (No change.)

3.1.1.2

3.2 In order for the inward tracked delivery items to qualify for supplementary remuneration in a relation between a designated operator of origin and destination that meet the conditions set in paragraph 2, the designated operator of destination shall observe (in this specific relation) a performance result above 75%. For each flow, the performance result shall be determined on the basis of the lowest between:

3.2.1 The ratio of EMD events transmitted within 24 hours of the event time and date over the number of EMC (departure from office of exchange) events that were transmitted by the origin designated operator;

3.2.2 The ratio of EDH (arrival at collection point for pick up by recipient), EMH (attempted or unsuccessful delivery attempt) and/or EMI (final delivery) events over EMD events, all transmitted within 24 hours of the event time and date.

3.3 For the purpose of determining the performance result in 3.2, the ratio in 3.2.1 shall not apply in cases where the number of items that receive an EMD event within the respective transmission time set out in paragraph 3.2.1 exceeds the number of items that receive an EMC event.

4 and (No change.)

4.1

4.2 On a monthly basis, for the total number of inward tracked items exchanged on a given relation between designated operators for which the conditions defined in paragraph 2.1.3.1 and the quality targets in paragraph 3 are met, a supplementary remuneration per item shall be paid by the designated operator of origin to the designated operator of destination. ~~The amount of this supplementary remuneration shall be 0.69 SDR per item in 2018, 0.71 SDR per item in 2019, 0.73 SDR per item in 2020 and 0.75 SDR per item in 2024.~~ The amount of the supplementary remuneration per qualifying item shall be 0.03 SDR for each percentage point above 75 and up to 100% as determined in paragraph 3.2 above, with a maximum rate of 0.75 SDR per item.

4.3 Qualifying items are all inward tracked delivery items that have both an EMD event and an EDH, EMH or EMI event transmitted within the time limits indicated in 3.2, irrespective of whether these items have an associated EMC event. The total amount of supplementary remuneration for tracked delivery items shall be determined by multiplying the number of qualified items with the remuneration determined in 4.2 above.

5 Communication of the offer of tracked or additional service features

5.1 The offer of ~~tracked or~~ additional service features associated with supplementary remuneration for registered and or insured items shall be notified to the International Bureau. ~~The offer of the optional tracked delivery service~~ shall also be notified to the International Bureau, so that the designated

operator concerned can be eligible to be paid the associated additional payments in paragraph 1.2 and supplementary remuneration in paragraph 4.2, provided it meets the conditions and requirements stipulated in those paragraphs. Relevant information will be presented in the Letter Post Compendium. The reporting and payment of the additional remuneration shall be effective the first quarter after the date of notification but not within less than two months after the date of notification.

#### Article 30-107

Calculation of the rates of terminal dues for countries applying articles 29.5 to 15 and 30.4 to 5 of the Convention

The title and paragraphs 2 and 4 to 6 were amended as follows:

#### Article 30-107

Calculation of the rates of terminal dues for countries applying articles 29.5 to 15 and ~~30.4~~ 30.3 to 5 of the Convention

2 On the basis of these charges, expressed in local currency, the International Bureau shall annually convert the values notified, expressed in SDR, into a rate per item and a rate per kilogramme, in accordance with paragraphs 3 and 4. To calculate the rates in SDR the International Bureau shall use the average monthly exchange rate of the ~~five-month period from 1 January to ending 31 May~~ March of the year preceding the terminal dues reference year. The resultant rates shall be notified by circular no later than 1 July.

4 The terminal dues rate per item and rate per kilogramme for small (P) and for large (G) letter-post items shall be determined following the steps below:

- 4.1 Calculate the floor terminal dues revenue for an item of 37.6 grammes, using the minimum rates provided for in articles 29 and 30 of the UPU Convention;
- 4.2 Calculate the cap terminal dues revenue for an item of 37.6 grammes, using the maximum rates provided for in articles 29 and 30 of the UPU Convention for the group of countries to which the country concerned belongs;
- 4.3 (No change.)
  - 4.3.1 if this value is below the value in 4.1, the applicable rates per item and per kilogramme shall be the minimum rates provided for in articles 29 and 30 of the UPU Convention;
  - 4.3.2 (No change.)
  - 4.3.3 if this value is above the value in 4.2, use the maximum rates per item and per kilogramme provided for in articles 29 and 30 of the UPU Convention for the group of countries to which the country concerned belongs.

5 The terminal dues rate per item and rate per kilogramme for bulky (E) and small packet (E) letter-post items shall be determined following the steps below:

- 5.1 Calculate the floor terminal dues revenue for an item of 375 grammes, using the minimum rates provided for in articles 29 and 30 of the UPU Convention;
- 5.2 Calculate the cap terminal dues revenue for an item of 375 grammes, using the maximum rates provided for in articles 29 and 30 of the UPU Convention for the group of countries to which the country concerned belongs;
- 5.3 (No change.)
- 5.3.1 if this value is below the value in 5.1, the applicable rates per item and per kilogramme shall be the minimum rates provided for in articles 29 and 30 of the UPU Convention;
- 5.3.2 (No change.)
- 5.3.3 if this value is above the value in 5.2, use the maximum rates per item and per kilogramme provided for in articles 29 and 30 of the UPU Convention for the group of countries to which the country concerned belongs.

~~6 Other than for the 2020 terminal dues rates applicable to bulky (E) and small packet (E) letter-post items, The terminal dues rates calculated in accordance with paragraphs 4 and 5 shall be proportionally adjusted so that they do not lead to an increase of more than 13% in exceed the maximum revenue increases specified in articles 29.7 and 30.1ter of the Convention concerning the terminal dues revenue for an item of 37.6 grammes for small (P) and for large (G) letter-post items and for an item of 375 grammes for bulky (E) and small packet (E) letter-post items, compared with the previous year.~~

#### Article 30-112

##### Mechanism for revising the rates of terminal dues

Paragraphs 1 and 6 were amended as follows:

1 A designated operator sending or receiving flows of more than the flow threshold specified in ~~article 29.17 of the Convention~~ article 30-117 (excluding M bags) may ask the corresponding designated operator for the application of the revision mechanism described below for determining the new rate of terminal dues suited to their traffic. This request may be made subject to the following conditions:

- 1.1 to (No change.)
- 1.4

6 The new terminal dues rate for the traffic in question shall be calculated in SDR as follows: rate per kilogramme = (Average number of items per kilogramme x rate per item provided for in ~~article 30.4bis, 4ter and 5 30.3, 3bis, 4 and 4bis~~) + rate per kilogramme provided for in ~~article 30.3, 4bis, 4ter and 5 30.3, 3bis, 4 and 4bis~~. The average number of items per kilogramme is taken from the sampling under 5.

## Article 30-117

Statistical counts for exchanges of format-separated mails in the transition system

The title and text of the article were amended as follows:

## Article 30-117

Statistical counts for exchanges of format-separated mails in the transition system

~~0bis — For mail exchanges to, from and between countries of the transition system, the average number of items per kilogramme shall be applied for flows below the threshold of 100 tonnes in the years 2020 and 2021.~~

~~1 — For exchanges of format separated mails in the transition system a statistical count shall be carried out. However, to avoid sampling costs for small exchanges, an average number of items per kilogramme, specific to each format, shall be applied for mail flows below a certain threshold, unless one or both designated operators concerned insist on sampling to know the exact number of items per kilogramme.~~

~~2 — The POC shall fix the thresholds and the average number of items per kilogramme to be applied in case of mails separated into two formats (P/G and E), and in case of mails separated into three formats (P, G and E).~~

~~3 — The sampling shall reflect the composition of the mail, and shall conform to the principles set forth in article 30-115. The statistical count shall be carried out for each format in accordance with the provisions in article 30-119.~~

4 — As provided for in article 30.6 of the Convention, for mail flows above 100 tonnes a statistical count may be carried out to revise the terminal dues rates, other than those applicable to bulky (E) and small packet (E) letter-post items that have been self-declared pursuant to article 28bis, on the basis of the actual number of items per kilogramme as determined in accordance with the provisions of articles 30-112 and 30-119. The revision mechanism shall not apply in case of mail flows below 100 tonnes, in which case the relevant per-item and per-kilogramme components shall be converted into a total rate per kilogramme on the basis of the worldwide average composition of one kilogramme of mail, as referred to in article 29.16.

5 — Sampling of mail flows referred to in articles 28bis.1.5, 30.6bisbis and 30.6ter of the Convention shall apply the same provisions in relation to sampling of mail flows in the target system, which are provided in paragraphs 2 to 9 of article 30-116 and in article 30-118.

## Article 30-118

Alternative approach for statistical counts for exchanges of mail between designated operators of countries in the target system

The title and paragraph 1 were amended as follows:

## Article 30-118

Alternative approach for statistical counts for exchanges of mail between designated operators of countries ~~in the target system~~ applying target system procedures

1 For those exchanges between designated operators of countries in the target system or for those exchanges referred to in paragraph 5 of article 30-117 where letter trays and/or flat tubs are exchanged, designated operators may take steps to develop estimates of items based upon receptacle type. The statistical count shall conform to the principles set forth in article 30-115.

1.1 and (No change.)

1.2

## Article 30-122

Remuneration for returned undeliverable letter-post items

The following new article 30-122 was created:

Article 30-122

Remuneration for returned undeliverable letter-post items

1 The designated operator returning the undeliverable items as referred to in article 19-103 is authorized to request from the designated operator in the country of origin the remuneration in paragraphs 2 and 3 below.

2 The rate for the return handling of undeliverable items shall be 0.907 SDR per kilogramme for 2022, 0.930 SDR per kilogramme for 2023, 0.952 SDR per kilogramme for 2024, and 0.975 SDR per kilogramme for 2025.

3 The remuneration shall be complemented with a rate based on distance, as follows:

3.1 For air transport: the basic air conveyance rate set by the Postal Operations Council using the formula in article 33-101 multiplied by 86%;

3.2 For land transport:

3.2.1 per kilogramme and per kilometre up to 1,000 kilometres: 0.366 thousandth of an SDR for the year 2022, 0.375 thousandth of an SDR for the year 2023, 0.385 thousandth of an SDR for the year 2024, and 0.394 thousandth of an SDR for the year 2025;

3.2.2 per kilogramme and per supplementary kilometre up to 3,000 kilometres: 0.157 thousandth of an SDR for the year 2022, 0.161 thousandth of an SDR

for the year 2023, 0.165 thousandth of an SDR for the year 2024, and 0.169 thousandth of an SDR for the year 2025;

3.2.3 per kilogramme and per supplementary kilometre up to 5,000 kilometres: 0.137 thousandth of an SDR for the year 2022, 0.140 thousandth of an SDR for the year 2023, 0.143 thousandth of an SDR for the year 2024, and 0.147 thousandth of an SDR for the year 2025;

3.2.4 per kilogramme and per supplementary kilometre: 0.091 thousandth of an SDR for the year 2022, 0.093 thousandth of an SDR for the year 2023, 0.095 thousandth of an SDR for the year 2024, and 0.098 thousandth of an SDR for the year 2025;

3.2.5 the rate based on distance being calculated per 100-kilometre distance step, based on the mid-value in each step;

3.3 For sea transport:

3.3.1 per kilogramme and per nautical mile (1.852 km) up to 1,000 nautical miles: 0.175 thousandth of an SDR for the year 2022, 0.180 thousandth of an SDR for the year 2023, 0.184 thousandth of an SDR for the year 2024, and 0.188 thousandth of an SDR for the year 2025;

3.3.2 per kilogramme and per supplementary nautical mile up to 2,000 nautical miles: 0.097 thousandth of an SDR for the year 2022, 0.099 thousandth of an SDR for the year 2023, 0.102 thousandth of an SDR for the year 2024, and 0.104 thousandth of an SDR for the year 2025;

3.3.3 per kilogramme and per supplementary nautical mile up to 4,000 nautical miles: 0.063 thousandth of an SDR for the year 2022, 0.064 thousandth of an SDR for the year 2023, 0.066 thousandth of an SDR for the year 2024, and 0.067 thousandth of an SDR for the year 2025;

3.3.4 per kilogramme and per supplementary nautical mile up to 10,000 nautical miles: 0.007 thousandth of an SDR for the year 2022, 0.007 thousandth of an SDR for the year 2023, 0.007 thousandth of an SDR for the year 2024, and 0.008 thousandth of an SDR for the year 2025;

3.3.5 per kilogramme and per supplementary nautical mile: 0.003 thousandth of an SDR for the year 2022, 0.003 thousandth of an SDR for the year 2023, 0.003 thousandth of an SDR for the year 2024, and 0.003 thousandth of an SDR for the year 2025;

3.3.6 the rate based on distance being calculated per 100-nautical-mile distance step, based on the mid-value in each step.

4 The designated operator returning the undeliverable items that wishes to collect the remuneration in paragraphs 2 and 3 shall inform other designated operators by entering the relevant information in the Letter Post Compendium online by no later than 31 October for the rates to enter into force on 1 January of the following year.

**Volume III**  
**Parcel Post Regulations**

Article 32-201  
 Inward land rates

Paragraph 2 was amended as follows:

- 2 Base rate
- 2.1 The base rate shall be a country-specific rate per parcel and per kilogramme. ~~These rates shall be calculated by setting the rate at 71.4% of the inward land rates set by an individual designated operator for the year 2004, plus any inflation adjustments requested under article 32-202.1 self-declared.~~
- 2.1bis Beginning with inward land rates in effect for the year 2022 onwards, designated operators may notify the International Bureau by 31 August of the year preceding the year in which the self-declared base rates would apply for a self-declared base rate per parcel and self-declared base rate per kilogramme, expressed in SDR.
- 2.1ter Designated operators that do not self-declare their base rates in accordance with this article shall continue to apply the existing base rates.
- 2.1quater For designated operators that have elected to self-declare their base rates in a prior calendar year and that do not communicate different base rates for the subsequent year by the date mentioned in 2.1bis, the existing self-declared base rates shall continue to apply.
- 2.2 ~~The global minimum base rate shall correspond to 4.25 SDR for a parcel of 5 kilogrammes. The global minimum base rate results from the application of the following formula: 2.85 SDR per parcel plus 0.28 SDR per kilogramme. The self-declared base rate per parcel and per kilogramme shall not be higher than the country-specific ceiling base rates in 2.2.1.~~
- 2.2.1 The country-specific ceiling base rates are determined on the basis of the per parcel and per kilogramme base rates in effect in the year 2021 adjusted by inflation-linked increases claimed for in accordance with article 32-202.1.
- 2.2.2 The self-declared base rate per parcel and per kilogramme shall not exceed the ceiling base rate per parcel and per kilogramme, respectively.
- 2.3 ~~Each designated operator shall collect at least this global minimum base rate. If the value of the base rate indicated in 2.1 is below 4.25 SDR, the base inward land rates shall be determined in accordance with 2.4.~~
- 2.4 ~~The values of the base rates calculated under 2.1 that fall below 2.85 SDR per parcel and/or 0.28 SDR per kilogramme shall be adjusted to these minimum rates.~~

## Article 32-202

## Modifications of the inward land rates

The article was amended as follows:

1 ~~In accordance with paragraph 2.2.1 of article 32-201, designated operators wishing to claim an inflation-linked increase in their base inward land rate to their country-specific ceiling base rates shall notify to the International Bureau their claim in writing (by registered mail, fax or e-mail). Such notification must be received by the International Bureau at the latest by 31 August of any given year for rates entering into force on 1 January of the following year.~~ The claim shall indicate the official source and name of the organization responsible for the country's official overall consumer price index, and be accompanied by documentary evidence, subject to the following additional rules:

1.1 In no case shall the inflation-linked increase exceed 5%; moreover, the aforementioned inflation-linked increase may relate only to the inflation experienced in a 12-month period starting no earlier than 1 January of the year preceding that ~~for~~ in which the adjustment is claimed and ending no later than 31 July of the year in which such a claim is made. Furthermore, inflation-linked increases shall not comprise any periods already claimed for by the designated operator concerned in a prior claim.

1.2 (No change.)

2 to 4 (No change.)

~~5 At the initiative of designated operators, reductions in the inward land rates may come into force on 1 January or 1 July. They shall be notified to designated operators by the International Bureau without delay.~~

6 (No change.)